

Swakopmund Municipality
Procurement Management Unit



REQUEST FOR PROPOSALS

PROCUREMENT NO	:	SC/RP/SM-001/2020
DESCRIPTION	:	Internal Audit Services – 3 year contract
SCOPE	:	Internal Auditor is to determine whether the organization’s network of risk management, control and governance processes, as designed and represented by management, is adequate and functioning in a manner to ensure risks are appropriately identified and managed
CLOSING DATE	:	Thursday, 27 February 2020 at 11:00
DOCUMENTS	:	Available at the Cashiers at the Swakopmund Municipal Building, c/o Rakotoka Street & Daniel Kamho Avenue, Swakopmund.
LEVY	:	N\$ 300.00 (Non-refundable, VAT Incl.)
Contract Coordinator	:	Ms A Swart
CONTACT	:	+264 – 64 – 410 4100 swkmun@swkmun.com.na
HEAD PMU	:	Mr H. Kanandjembo
TEL	:	+264 – 64 – 410 4106
EMAIL	:	pmu@swkmun.com.na

The bids must be in sealed envelopes and clearly marked on the front **SC/RP/SM-001/2020- INTRNAL AUDIT SERVICES – 3 YEAR CONTRACT**, addressed to the **Head of the Procurement Management Unit**. Bidder’s name & address must be clearly marked on the back of the sealed envelopes. Bids must be placed in the **RED** bid box on the **Ground Floor of the Swakopmund Municipal Offices**, c/o Rakotoka Street & Daniel Kamho Avenue, Swakopmund or **posted** to the **Head of the Procurement Management Unit, P.O. Box 53, Swakopmund**.

Notice No : 10/2020

Mr. A. Benjamin
Chief Executive Officer