

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 22 February 2018** at **19:07**.

PRESENT:

Councillor P N D Nashilundo	:	Mayor
Councillor M Elago	:	Deputy Mayor
Councillor E Shitana	:	Chairperson of M/C
Councillor K N Jason	:	Alternate Chairperson of M/C
Councillor A M Marsh	:	Member of Management Committee
Councillor E Hangula	:	Alternate Member of MC
Councillor U Kaapehi	:	Member of Council
Alderman E //Khoaseb	:	Member of Council
Councillor W O Groenewald	:	Member of Council

OFFICIALS:

Mr MPC Swarts	:	Acting Chief Executive Officer
Mr M N Ipinge	:	GM: Community Development
Mr A D Duvenhage	:	GM: Engineering Services
Ms L Mutenda	:	Acting GM: Health Services
Ms G Mukena	:	Acting GM: Finance
Mr A Plaatjie	:	Acting GM: Corporate Services & HR
Mr V S Kaulinge	:	Manager: Community Development Services
Ms M Bahr	:	Manager: Human Resources
Mr M Cloete	:	Manager: Traffic Services
Mr C McClune	:	Manager: Projects
Mr M Amedick	:	Manager: Design & Building Control
Mr R Kubirske	:	Manager: Sewerage
Mr A Strauss	:	Manager: Works
Ms J Angolo	:	Acting Manager: Town Planning
Mr U Tjiurutue	:	Corporate Officer: Administration
Ms I Ortner	:	Personal Assistant: Office of the Mayor
Ms A Kahuika	:	Administration Officer: Administration
Ms N Goaises	:	Contract Worker: M&C

ALSO PRESENT:

Also present were three (3) staff members receiving long service awards and three (3) members of the media, also present was the Swakopmund Constituency Councillor, Honourable Juuso Kambueshe and sixteen (16) members of the public.

1. **OPENING BY PRAYER**

Pastor Martin Van Niekerk opened the meeting with a scripture reading and prayer.

2. **ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

On proposal of Councillor K N Jason seconded by Councillor U Kaapehi it was:

RESOLVED:

That the agenda be adopted.

3. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

3.1 Application for leave of absence:

Councillor N N Salomon - Approved

3.2 Declaration of interest:

None.

4. **CONFIRMATION OF MINUTES**

(C/M 2018/02/22 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 25 JANUARY 2018**

On proposal of Councillor A M Marsh seconded by Councillor E K Hangula it was:

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 25 January 2018, be confirmed as correct.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

(C/M 2018/02/22 - A 2/3/5)

5.1 Her Worship, the Mayor, also announced as follows:

Council Meeting 22 February 2018

Honourable Councillors, Pastor Martin van Niekerk, The Acting Chief Executive Officer, Mr Marco Swarts, General Managers, Managers, Officials, Members of the Community, Members of the Media, Ladies and Gentlemen, All Protocol observed

Good evening to you all, and a warm welcome to our Second Council Meeting. Thank you for your commitment towards Council Agenda.

Before I proceed with my speech, allow me to quote from the book of wisdom; out of 1 Chronicles 29:17 (a) "I know, my God, that you search the heart, and take pleasure in uprightness"

Office of the Mayor

I would like to thank Councillors for their support that represented me at meetings, functions in my absence. The office of the Mayor had the following commitments that were attended by me or by my fellow Councillors:

- The Deputy Mayor attended the Police Public Relations Committee in the training room to discuss the matters concerning the safety of Swakopmund and feedback on Special reserve Force during the festive Season.*
- I delivered the welcoming remarks at the official handing over of approx. 400 houses under the Mass Housing Development Programme that was officiated by Minister of Urban Rural and Development, Honourable Sophia Shaningwa.*
- Cllr Assertha Marsh delivered the Vote of Thanks at the same event.*
- I attended the arrival of the Ship to Shore Cranes at the Port of Namibia in Walvis Bay.*
- I received the delegation from Czech Republic led by Adam Vazansky to discussed business development.*
- We attended the Corporate Mentorship øn at Swakopmund under the theme "Talent cultivation". It was officiated by Mr Jerry Muadinohamba and Mr Sam Shivute who shared their vast knowledge and experience regarding personal and career growth, cultivating talent and developing effective leaders.*

- We attended the Erongo Regional Council workshop on the Namibia Inter-Censal Demo Graphic & Labour force Survey results at the Ministry of Fisheries and Marine Resources, Auditorium.
- I had audience With H.E. Mrs Claire Bodonyi - Ambassador of France together with the Acting Chief Executive Officer.
- I welcome the exchange student from Germany in Management Committee Room.
- Cllr Shitana and I attended the Annual fishing industry address - by Minister of Fisheries at lagoon Area in Walvis Bay.
- We attended the Community Meeting that was spearhead by the Minister of Economic Planning// Hon Obeth Kandjoze at Meduletu Hall.

Once again thank you my fellow Councillors for the team work and the support.

Honourable Councillors, Ladies and gentleman

Allow me again to extend my profound gratitude to our former Honourable Minister of Urban and Rural Development, Honourable Sophia Shaningwa who took time in her busy schedule to hand over 400 houses constructed under the Mass Housing Development Programme at Extension 10,11,12 Matutura in Swakopmund on the **02 February 2018**.

The two (2) and three (3) bedroom houses that were handed over were a product of cooperation between the Ministry of Urban & Rural Development, the Municipality of Swakopmund and the National Housing Enterprise (NHE).

In line with the Harambee Prosperity Plan, the state has the primary responsibility to provide affordable housing to all its citizens. This is a clear expression of our state commitment to advance radical socio-economic transformation. This joyous event brought Swakopmund closer to its target of providing houses to its citizens.

Councils aim to continue to provide and maintain safe sufficient and affordable services for the residents and visitors and to promote future developments to the benefit of our community especially in housing.

Ladies and Gentlemen

Late last year we received a petition from the Build Together Committee led by Mr Abisai Teofilus. Audience were granted to the committee. Council is pleased to inform the committee and its members that the petition has received Council attention and that we would like to uphold to our mission statement "**Strive to maintain an accountable business orientated work ethic.**"

Ladies and Gentlemen

During the month of August 2017, the donated brick making machine was commissioning to be used by the identified groups that are dealing with housing, considering the time implications for the construction of a wall as well as facilities for safe keeping, the beneficiary groups were thus invited to make use of the machine. To this date no beneficiaries have applied to make use of the machine therefore the invitation from the Community Development Department has been extended.

Council constructed a concrete slab at its own cost on the Erf provided, as we have to cater for the safekeeping of the brick-making machine, pre-paid water and electricity meters that were installed and the basic monthly charges.

Please note that if we the community of Swakopmund constituency does not make use of this machine, it will be further donated to other constituencies that are in need of the machine. I wish to encourage the community to make use of this noble gesture and address the growing needs of housing in our society.

6. INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF COUNCIL

6.1 Long Service Awards

Honorable Councillors, Ladies and Gentlemen

Long Service Awards

Today we will acknowledge the following staff members:

- Ivonne Milinga - 15 Years of Service
- Aili Gebhardt - 15 Years of Services
- Denise Booyesen - 25 Years of Services
- Mr Martin Mbemukenga that is going on retirement after 29 years and 1 month of devoted service to the Municipality of Swako9pmund. We wish you many more years of good health and prosperity.

I thank you for your attention.

7. **PETITIONS**

7.1 **PETITION: STOP HIGH RISE DEVELOPMENT AT OLD SWIMMING POOL SWAKOMUND**

(C/M 2018/02/22 - G 3/2/2/2, E 4747 S)

RESOLVED:

That the petition (on file) be noted and referred to the next Ordinary Management Committee meeting as per Regulation 11 of the Standing Rules in Connection With Convening and Holding, and Procedure at, Meetings of Local Authority Councils and Committees Established by Local Authority Councils: Local Authorities Act, 1992, published in Government Gazette No. 5705 of 02 April 2015.

8. **MOTIONS OF MEMBERS**

None.

9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1)(E) OF THE ACT**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETINGS HELD DURING 08 FEBRUARY 2018**

(C/M 2018/02/22 - A 2/3/5)

RESOLVED:

That the minutes of the Special Management Committee meeting held on 08 February 2018, and the Ordinary Management Committee meeting held on 08 February 2018 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 08 FEBRUARY 2018**

11.1.1 **WARD CLEANING SYSTEM IN SWAKOPMUND**

(C/M 2018/02/22 - M 2)

RESOLVED:

(a) That Council appoints the remaining five (5) groups / private contractors as per Annexures A- E (on file) for a period of 6 months each (starting from 01 February 2018 - July 2020) to perform cleaning duties in the demarcated wards and according to the scope of work defined by Council at a rate of N\$10 000.00 per group per month, subject to their availability to provide the service in Swakopmund.

- (b) That the groups be assisted with the provision of the initial equipment and protective clothing to the value of approximately N\$3 800.00 per group.
- (c) That the General Manager: Health Services adheres to the approved list of private contractors and that the General Manager: Health Services not be allowed to invite new proposals until the current valid applications are depleted / finalised.
- (d) That the current service providers be removed from the waiting list.

11.1.2 **NEED AND DESIRABILITY FOR THE SUBDIVISION OF ERF 3597, MONDESA EXTENSION 8, INTO FIFTEEN (15) PORTIONS AND REMAINDER**
(C/M 2018/02/22 - M 3597)

RESOLVED:

- (a) That the Need and Desirability of the subdivision of Erf 3597, Mondesa into 17 Portions and Remainder be approved.
- (b) That Erf 3597, Mondesa be subdivided into 17 Portions and Remainder as depicted on the Plan Number SUB/3597/2017.
- (c) That special consent in terms of Clause 5 (c) (2.2) (b) for the construction of residential buildings on the newly created portions and remainder be granted.
- (d) That conditions registered against Erf 3597, Mondesa be cancelled and the following conditions be registered against new erven and Remainder of Erf 3597, Mondesa:
 - (i) *The Erf shall only be used or occupied for purposes which are in accordance with the use or occupation of the Erf shall at all times be subject to the provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954), as amended.*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the Erf shall be at least two (2) times the municipal Valuation of the Erf.*
- (e) That the Engineering Services Department be authorised to make minor amendments to the plans in order to accommodate land-survey requirement and those of the Townships Board.
- (f) That the 17 Portions and Remainder of Erf 3597 be reserved for the Shack Dwellers Federation.

11.1.3 **LEASE OF PORTION OF ERF 2747, SWAKOPMUND: FISCON INVESTMENTS HUNDRED AND EIGHT CC**
(C/M 2018/02/22 - E 2747)

RESOLVED:

- (a) That Council approves the renewal of the lease period for the lease of a portion of Erf 2747, Swakopmund (150m²) to Messrs Fiscon Investments Hundred and Eight CC.
- (b) That the rental be N\$ N\$37.16/m²; 150m² x N\$37.16 = N\$5 574.00 + N\$836.10 (15% VAT) = N\$6 410.10 per month.
- (c) That the rental to escalate annually with 10% and that the first escalation to be 1 July 2018.
- (d) That the lease period for the area be 1 year, with an option to renew.
- (e) That the following conditions be applicable:
- (i) *That no sub-letting be allowed.*
 - (ii) *That Council reserves the right to cancel the lease if valid objections are received from the public.*
 - (iii) *That the applicant shall indemnify Council and keep Council indemnified during the full period of this agreement against possible claims, which may arise from the use of the leased area.*
 - (iv) *That the lease is terminable by either party given or receiving 3 months notice.*
 - (v) *That the timber deck area used for outside seating not be operated after 22:00 daily.*
 - (vi) *That a deposit equal to 1 months rental be paid.*
- (f) That the lessee be informed that the Anchor Blocks on site are a national monument and they are responsible for the beautification of all 3 (three) Anchor Blocks.

11.1.4 **REQUEST TO UTILISE THE SAVINGS FROM CONSTRUCTION OF THE MONDESA MULTIPURPOSE CENTRE**
(C/M 2018/02/22 - M 4348)

RESOLVED:

- (a) That permission be granted to utilize the amount of N\$900 000.00 being the savings under Vote 202532010900 for the procurement of the following, in terms of the Procurement Act, No. 15 of 2015:
- *Network and internet connection*
 - *Purchasing and fitting of furniture and equipment at the Mondesa Multipurpose Centre senior library and restaurant.*
- (b) That permission be granted to the General Manager: Finance to transfer the amount of N\$900 000.00 from Vote 202532010900 to Vote 202534504700 in order to fund the project referred to in point (a) above.

11.1.5 **APPLICATION FOR CONSENT TO OPERATE A BED AND BREAKFAST ON ERF 123, VOGELSTRAND**
(C/M 2018/02/22 - VS 123)

RESOLVED:

- (a) That consent to operate a Bed and Breakfast on Erf 123, Vogelstrand be approved subject to the following conditions:
- (i) *That Council reserves the right to cancel a consent use should there be valid complaints.*
 - (ii) *That final approval only be granted once proof of acknowledgement from the Namibia Tourism Board has been received.*
 - (iii) *That Villa Maji Bed and Breakfast registers with the Health Services Department and that the standard Health Regulations will apply.*
 - (iv) *That the applicant must operate within the Town Planning Scheme regulations.*
 - (v) *That consent is not transferable.*
 - (vi) *That a minimum of 2 plus 1.5 parking bays per room must be provided on the premises.*
 - (vii) *That no on street parking will be tolerated.*
 - (viii) *That the applicant adheres to Council's Accommodation Establishment policy at all times.*
- (b) That the objectors be informed of Council's decision and their right to appeal to the Minister against Council's resolution in respect of resolution (a) above in terms of Clause 8 of the Swakopmund Town Planning Scheme within 28 days of receipt of notice of this resolution, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

11.1.6 **MR HAMALWA AND LAMBERT: APPLICATION TO LEASE A PORTION OF LAND TO CONSTRUCT A CAMPING SITE OPPOSITE NONIDAS 15KM ON B2 ROAD LEADING TO ARANDIS**
(C/M 2018/02/22 - G 4/1/1)

RESOLVED:

- (a) That Council does not approve the application of Mr Hamalwa and Mr Lambert to lease a portion of land to construct a camping site at this stage.
- (b) That the applicant be informed that the future development of the area is not yet finalized and Council is considering the location of a truck port and related ventures.
- (c) That upon finalization of the point (b), interest parties will be invited to submit formal expressions of interest.
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11.1.7

APPLICATIONS FOR INSTITUTIONAL LAND:

① **APOSTOLIC FAITH MISSION OF NAMIBIA**

② **EXODUS EVANGELICAL LUTHERAN CHURCH IN NAMIBIA**

(C/M 2018/02/22 - H 1/10/1, M 4268, M 7041)

RESOLVED:

- (a) That the Apostolic Faith Mission of Namibia be informed that their application for Erf 4268, Mondesa was considered, but not approved as Council allocates available erven zoned “*Institutional*” according to the list for qualifying religious institutions.
- (b) That the Exodus Evangelical Lutheran Church in Namibia be informed that their application for either Erf 4268, Mondesa or Erf 7041, Mondesa was considered, but not approved as Council allocates available erven zoned “*Institutional*” according to the list of qualifying religious institutions.
- (c) That it be noted that both churches are listed on Council’s list for future allocation.

11.1.8

REZONING OF ERF 815 SWAKOPMUND FROM “SINGLE RESIDENTIAL” WITH A DENSITY OF ONE DWELLING PER 900M² TO “GENERAL BUSINESS” WITH A BULK OF 2.0

(C/M 2018/02/22 - E 815)

RESOLVED:

- (a) That Erf 815, Swakopmund be rezoned from “*Single Residential*” with a density of one dwelling per 900m² to “*General Business*” with a bulk of 2.0.
- (b) That the title deed conditions as per Transfer No. T 3172/2017 be cancelled and replaced by the standard conditions of the Municipality:
 - (i) *The Erf shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the Erf shall at all times be subject to, the provisions of the Swakopmund Town Planning Scheme promulgated in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954) as amended.*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the Erf shall be at least four times the municipal valuations of the Erf.*
- (c) That the rezoning of Erf 815, Swakopmund be included in the next Swakopmund Amendment Scheme.
- (d) That the rezoning of Erf 815, Swakopmund be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering Department for approval.
- (e) That parking be provided on-site in line with the Swakopmund Town Planning Scheme.

11.1.9 **NEED AND DESIRABILITY FOR THE SUBDIVISION OF ERF 3595 MONDESA EXTENSION 8, INTO FIFTEEN (15) PORTIONS AND REMAINDER**

(C/M 2018/02/22 - M 3595)

RESOLVED:

- (a) That the Need and Desirability of the subdivision of Erf 3595, Mondesa into 17 Portions and Remainder be approved.
- (b) That Erf 3595, Mondesa be subdivided into 17 Portions and Remainder as depicted on the Plan Number SUB/3595/2017.
- (c) That special consent in terms of Clause 5 (c) (2.2) (b) for the construction of residential buildings on the newly created portions and remainder be granted.
- (d) That conditions registered against Erf 3595, Mondesa be cancelled and the following conditions be registered against new erven and Remainder of Erf 3595, Mondesa:
 - (i) *The Erf shall only be used or occupied for purposes which are in accordance with and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954), as amended.*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the Erf shall be at least two (2) times the municipal Valuation of the Erf.*
- (e) That the Engineering Services Department be authorised to make minor amendments to the plans in order to accommodate land-survey requirement and those of the Townships Board.
- (f) That the 17 Portions and Remainder of Erf 3595 be reserved for the Shack Dwellers Federation.

11.1.10 **NEED AND DESIRABILITY FOR THE SUBDIVISION OF ERF 3596 MONDESA EXTENSION 8, INTO SEVENTEEN (17) PORTIONS AND REMAINDER**

(C/M 2018/02/22 - M 3596)

RESOLVED:

- (a) That the Need and Desirability of the subdivision of Erf 3596, Mondesa into 17 Portions and Remainder be approved.
- (b) That Erf 3596, Mondesa be subdivided into 17 Portions and Remainder as depicted on the Plan Number SUB/3596/2017.
- (c) That special consent in terms of Clause 5 (c) (2.2) (b) for the construction of residential buildings on the newly created portions and remainder be granted.
- (d) That conditions registered against Erf 3596, Mondesa be cancelled and the following conditions be registered against new erven and Remainder of Erf 3596, Mondesa:

- (i) *The Erf shall only be used or occupied for purposes which are in accordance with and the use or occupation of the erf shall at all times be subject to the provisions of the Swakopmund Town Planning Scheme prepared and approved in terms of the Town Planning Ordinance, 1954 (Ordinance 18 of 1954), as amended.*
 - (ii) *The building value of the main building, excluding the outbuilding to be erected on the Erf shall be at least two (2) times the municipal Valuation of the Erf.*
- (e) That the Engineering Services Department be authorised to make minor amendments to the plans in order to accommodate land-survey requirement and those of the Townships Board.
- (f) That the 17 Portions and Remainder of Erf 3596 be reserved for the Build Together Programme.
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11.1.11 **REQUEST FOR EXTENSION TO PERFORM: Erf 4890 (INDUSTRIAL AREA)**

(C/M 2018/02/22 - E 4890)

RESOLVED:

- (a) That Mr Gideon Kapolo be granted an extension of time to secure the purchase price for erf 4890, Swakopmund, until 01 April 2018.
 - (b) That Mr G Kapolo be informed that the purchase price for the property is N\$2 511 708.00 and interest calculated from 08 September 2017 until 01 April 2018 amounts to N\$126 497.20 (15% VAT excluded).
 - (c) That Mr Kapolo be informed that the purchase price must be secured by 01 April 2018 as no further extensions will be granted.
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11.1.12 **RÖSSING HOUSE TRANSACTION: REQUEST TO CANCEL THE ALLOCATION OF ERF 390, TAMARISKIA TO MR SHIKESHELE; AND ALLOCATE ERF 146, TAMARISKIA TO MR SHIKESHELE**

(C/M 2018/02/22 - T 146, T 390, I 1/1/3/1)

RESOLVED:

- (a) That Council takes note of the oversight by Messrs Rössing of allocating Erf 390, Tamariskia to Mr Shikeshele while Mr Hangula should be permitted to lease the house until date of retirement
 - (b) That Council approves the cancellation of the transaction to sell Erf 390, Tamariskia to Mr Shikeshele and instead sells Erf 146, Tamariskia to Mr Shikeshele.
 - (c) That upon approval of (b) Ministerial approval be requested to proceed with the sale of house built on Erf 146, Tamariskia to Mr Shikeshele.
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11.1.13 **REQUEST TO HOST A CHARITY VENUE IN DRC FOR SKY DIVERS**
(C/M 2018/02/22 - H 5/5)

RESOLVED:

- (a) That permission be granted to Mr Even Rokne to host the Skydiving and a concert using the open space between the DRC and Tulinawa on 16 February 2018, subject to the condition that the applicant obtains the necessary permission from the all relevant stakeholders such as Namibia Civil Aviation Authority etc.
- (b) That Her Worship the Mayor officiates at the handing over ceremony of the gifts to the public
- (c) That Council be indemnified against all losses of life or injury, as well damages to property of participants or any other person in the surrounding area
- (d) That Mr Even Rokne (Swakopmund Skydivers Club) set up safety parameters and measures in order to prevent injuries, loss of lives or damage to properties.
- (e) That the applicant makes prior arrangements with Erongo-RED for electricity connection at their own cost should it be required.
- (f) That the applicant be responsible for making the necessary arrangements with regard to the provision emergency services, traffic control as well as waste removal if required.
- (g) That the applicant be responsible for the provision of sufficient ablution facilities for the event
- (h) That Magix Entertainment maintains a reasonable sound output throughout the whole event, taking into consideration the residents in the surrounding area as loud sound can be a hindrance to them.
- (i) That should valid complaints be received, permission can be withdrawn and the event can be cancelled immediately.

11.1.14 **PROPOSAL TO HOST THE NAMIBIAN ANNUAL MUSIC AWARDS 2018 IN SWAKOPMUND**

(C/M 2018/02/22 - D 5, N 7/3/1/2)

RESOLVED:

- (a) That Council takes note of the intention of the organisers of the Namibia Annual Music Awards (NAMAS) 2018 to host the event on 28 April 2018 at The Dome in Swakopmund.
- (b) That Council becomes the co-sponsor, contributing in the following manner:
 - (i) *N\$245 519.00 towards accommodation at the Municipal Rest Camp to the crew, performers, media, dancers and nominees participating at the Namibia Annual Music Awards from 16-30 April 2018.*
 - (ii) *N\$80 000.00 towards the rental of The Dome where the event will be held.*
 - (iii) *That the total cost of N\$325 519.00 be funded from the Councils Surplus funds.*

- (c) That the organizers be informed that Council will not permit any changes to the booking such as extra chalets, extension of dates, increase of pax, etc., and if such changes should occur, it will be for the organizer's expenses.
- (d) That Council request that the Namibia Annual Music Awards be requested to provide will sponsor the following to Council in return.
 - (i) 158 (3) seconds TV commercials on NBC
 - (ii) 160 (3)seconds radio commercials
 - (iii) One nominated official of the Council to present an award.
 - (iv) Municipal logo on all Namibia Annual Music Awards (NAMA) marketing material.
 - (v) Special press conference with Municipality to announce our partnership in Swakopmund.
- (e) That MTC be informed to confirm their acceptance of the offer in (b) above within 14 days.
- (f) That MTC be informed to assist with social responsibilities such as food packets for the Elderly during the Christmas.

11.1.15 **FORMAL COMPLAINT: ENVIRONMENTAL POLLUTION IN VINETA RESIDENTIAL NEIGHBOURHOOD**
(C/M 2018/02/22 - G 1/1)

RESOLVED:

- (a) That a temporary truck port be developed in Swakopmund which facility will accommodate heavy duty vehicles (delivery) in order to eradicate the nuisance created by Heavy Weight Vehicles passing through residential areas outside normal business hours.
- (b) That the Traffic Section engage in a road safety upgrade (signage) of the roads in residential areas and to implement corrective measures that will warn the public users of the roads of potential safety risks.
- (c) That the Traffic Section gives priority to the compilation and promulgation of the Traffic Regulations.
- (d) That the complainant be advised on the procedures to be followed as prescribed by the Public Health Act, Act 1 of 2015 when filing a complaint that has an impact on health and that all health related allegations need to be supported by certificates of two medical practitioners or environmental health practitioners, if two or more medical practitioners or environmental health practitioners are resident in the local authority area.

11.1.16 **SALE OF ERVEN ZONED “GENERAL RESIDENTIAL”:**① **EXTENSION 1, MILE 4**② **EXTENSION 14**

(C/M 2018/02/22 - N 7/3/2/2; E 342 M4, E 343 M4, E 366 M4, E 367 M4, E 368 M4; E 4908, E 4909, E 4910)

RESOLVED:

That the Management Committee resolution under item 10.5 as quoted below be condoned:

- (a) That a closed bid sale be scheduled in terms of the Local Authorities Act 23 of 1992 for the sale of 6 of the 8 “*General Residential*” erven located in Extension 1, Mile 4 and Extension 14; subject to Council’s standard conditions of sale for closed bid sales.
- (b) That the following 6 erven be approved for sale by closed bid sale at an upset price of N\$850.00/m²:

<i>Extension 1, Mile 4</i>		
<i>Erf</i>	<i>Size</i>	<i>Upset Price</i>
343	3 238	2 752 300.00
366	3 406	2 895 100.00
367	3 829	3 254 650.00

<i>Extension 14</i>		
<i>Erf</i>	<i>Size</i>	<i>Upset Price</i>
4908	2034	1 728 900.00
4909	5141	4 369 850.00
4910	4119	3 501 150.00

- (c) That allocation be done to the highest qualifying bidder on the basis of 1 erf per person / entity (married couples, irrespective of the marital regime are regarded as one entity).
- (d) That the registration fee be determined at .75% of the highest upset price for the respective zonings:
- N\$32 500.00 for the 6 “*General Residential*” erven.
- (e) That payment of the registration fee entitles a person / entity to submit 5 bids for different erven.
- (f) That should erven remain unsold at the date of the sale, such erven be offered to the registered bidders who are present and may then bid on a second erf.
- (g) That the purchase price be paid within 90 calendar days from the dates of sale date of sale.
- (h) That the following 2 erven zoned “*General Residential*” located in Extension 1, Mile 4 be reserved for future sale by closed bid at which time an upset price be determined:

<i>Erf</i>	<i>Size</i>
342	3 012
368	2 759

- (i) That future applicants for these two erven for sale by private treaty be informed of point (h) above.

11.1.17 **ATTENDANCE OF CONGRESSES, CONFERENCES AND CONVENTIONS**

(C/M 2018/02/22 - B 1/4/8)

RESOLVED:

(a) That Council delegates the approval for granting officials to attend congresses / conferences / conventions / seminars / workshops at the institutes mentioned below which take place in Namibia, to the Management Committee provided that the officials who attend such congresses / conferences / conventions, are members of such institutes, or are studying towards a course acknowledged by said institutes and that funds are available.

1. *Allied Health Professional Council*
2. *Institute of Finances and Accountant*
3. *Institute of People Management*
4. *Engineering Professions Association of Namibia*
5. *Engineering Council of Namibia*
6. *Public Relations Institute of Namibia*
7. *Institute of bankers Namibia*
8. *Namibia Institute of Public Administration and Management.*
9. *Namibia Institute of Town and Regional Planners (NITRP)*
10. *Namibia Council for Town and Regional Planners (NCTRP)*
11. *Executive Committee of Erongo Road Safety Forum.*
12. *Erongo Education Forum*
13. *Erongo Road Safety Forum*
14. *Technical Committee of Experts of the Cabinet Committee for Water Supply Security*
15. *Subcommittee of a Water master plan for the Coastal and Central Areas of Namibia*
16. *Technical Committee of the Erongo Water Forum*
17. *Institute of Commercial And Financial Accountants Of Namibia*
18. *Institute of Chartered Accountants of Namibia (ICAN)*
19. *Law Society of Namibia*
20. *Namibia Institute of Architects*

(b) That attendance of seminars and workshops will be approved by Senior Management for Officials who from time to time require to attending seminars or workshops.

(c) That special leave will be granted to those officials who were nominated to attend conference / congress / convention seminar.

(d) That Council pays the traveling and accommodation costs involved whenever an official attends a conference / congress / convention seminar.

(e) That whenever an official attends a conference / congress / convention / seminar / workshop he / she has to arrange that copies of the information received be put on file at records and that fellow employees be of the informed various points of discussion.

(f) That whenever officials who are members of institutions outside the borders of Namibia receive notice of conferences / congresses / workshops / conventions / seminars this be submitted to Council for approval.

11.1.18 **TRANSFER OF ERF 72 SWAKOPMUND WATERFRONT TO 37 CLOSE COOPERATION'S - JOINT OWNERS**

(C/M 2018/02/22 - G 4/1/1 (10), WF 71, 72, 73)

RESOLVED:

- (a) That Council approves the transfer of Erf 72, Swakopmund Waterfront to the 37 close corporations listed under Annexure "B" (on file) being the owners of Erf 73, Swakopmund Waterfront (known as "Platz am Meer Mall");
- (b) That Council resolutions indicating the purchaser of Erf 72, Swakopmund Waterfront as Safari Investments Namibia (Pty) Ltd be replaced by the registered owners of Erf 71, Swakopmund Waterfront.
- (c) That Messrs Kinghorn Associates be informed to incorporate the names of the closed corporation in the addendum to the deed of sale.

The meeting adjourned: **19:38**

Minutes confirmed on: **29 March 2018**

**Councillor P N D Nashilundo
MAYOR**

ut/AK-

**M P C SWARTS
ACTING CHIEF EXECUTIVE OFFICER**