

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Office Building, Swakopmund on **Wednesday, 31 July 2013** at **19:05**.

PRESENT:

Councillor J Kambueshe	:	Mayor (Chairperson of Council)
Councillor L M Tlhabanello-Madi	:	Deputy Mayor
Alderwoman R //Hoabes	:	Chairperson of Management Committee
Councillor R N Andreas-Noabes	:	Alternate Chairperson of MC
Councillor A N Bessinger	:	Member of Management Committee
Councillor N N Salomon	:	Member of Management Committee
Councillor U Kaapehi	:	Additional Member of MC
Councillor F Hamukwaya	:	Member of Council
Alderman E //Khoaseb	:	Member of Council
Councillor P V Steinkopff	:	Member of Council

OFFICIALS:

Mr E U W Demasius	:	Chief Executive Officer
Mr M N Ipinge	:	GM: Community Development Services
Mr M P C Swarts	:	GM: Corporate Services & Human Resources
Mr D Duvenhage	:	GM: Engineering Services
Mr H !Naruseb	:	GM: Finance
Mr C Lawrence	:	GM: Health Services
Mr A Plaatjie	:	Manager: Corporate Services
Mr I !Gonteb	:	Manager: Finance
Ms L Mutenda	:	Manager: Health Services
Ms M Bahr	:	Manager: Human Resources
Mr M Cloete	:	Manager: Traffic Services
Ms S Bruwer	:	Corporate Officer: Properties
Mr U Tjiurutue	:	Corporate Officer: Administration
Ms A Gebhardt	:	Administrative Officer: Administration

ALSO PRESENT:

One (1) representative each from the Namibian and Allgemeine Zeitung. Also in attendance were 24 (twenty four) members of the public, 2 (two) staff member received a Long Service Awards and 1 (one) staff member received a retirement certificate. The Swakopmund Youth Choir also attended the meeting and performed a song as a token of appreciation for the donation from Council.

1. OPENING

Ms S Elago opened the meeting with scripture reading and a prayer.

2. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST**

- 2.1 Application for leave of absence - None
- 2.2 Declaration of interest
- 2.2.1 Councillor A N Bessinger - under item 11.1.1.
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3. **CONFIRMATION OF MINUTES**
(C/M 2013/07/31 - A 2/3/5)

3.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 27 JUNE 2013**

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 27 June 2013, be kept in abeyance until the next Council meeting since it was not included in the agenda of some of the Councillors.

4. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING**

None.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

5.1 **ANNOUNCEMENTS BY HIS WORSHIP THE MAYOR AND CHAIRPERSON OF COUNCIL**

(C/M 2013/07/31 - A 2/3/5)

His Worship the Mayor welcomed everybody to the meeting and delivered his monthly announcements.

5.2 **LONG SERVICE AWARDS**

(C/M 2013/07/31 - B 1/8)

Long Service Awards:

The following staff members received their certificates:

- Tina Grobler - 15 Years
 - Paulus Shapota - 25 Years
 - Esegriel Tjazamo - 23 Years, 5 months and retirement.
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6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS FROM MEMBERS OF WHICH NOTICE HAS BEEN GIVEN**

None.

9. **FEEDBACK REPORT ON THE EXECUTION OF RESOLUTIONS TAKEN BY COUNCIL IN JUNE 2013**

- 9.1 The feedback on the resolutions taken by Council on 27 June 2013 was noted.

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING JULY 2013**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETING HELD DURING JULY 2013**

(C/M 2013/07/31 - A 2/3/5)

RESOLVED:

That the resolutions taken at an Ordinary Management Committee Meeting held on 18 July 2013 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 18 JULY 2013**

11.1.1 **APPLICATION TO PURCHASE LAND FOR INSTITUTIONAL PURPOSES**

(C/M 2013/07/31 - G 3/9/9, H 5/8)

During the discussion of this item Councillor A N Bessinger declared his interest on the item and recused himself from the chamber. It was:-

RESOLVED:

- (a) That it be noted that Councillor A N Bessinger declared his interest and left the chamber.
- (b) That the alienation of a portion of land measuring ± 1.5 hectares located on Block 19, Swakopmund to Messrs Medical Diagnostic Centres Namibia (Pty) Ltd, for the purpose of constructing a multidisciplinary medical centre, *in principle* in terms of the existing Property Policy be approved.
- (c) That Engineering Services Department in consultation with the Messrs Medical Diagnostic Centres Namibia (Pty) Ltd determines the most suitable location and zoning for the required portion of land on Block 19.
- (d) That the Engineering Services Department attends to the subdivision of the portion for the account of Messrs Medical Diagnostic Centres Namibia (Pty) Ltd in order to comply with the provisions of the revised Property Policy, i.e.:
 - 1.1 *Council shall only consider the sale of large portions of land of which at least the boundaries have been surveyed and the diagrams approved by the Surveyor-General (blocks).*
- (e) That the probable market valuation based on the intended zoning be obtained from Council's appointed municipal valuer and two additional valuers of which the average of the three valuations be used to determine a purchase price, for consideration and approval by Council.
- (f) That all costs relating to availing the portion of land be for the account of the applicant, such as, but not limited to, the

required town planning procedures, alienation cost and provision of services.

- (g) That Medical Diagnostic Centres Namibia (Pty) Ltd accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.

11.1.2 **APPLICATION BY MESSRS MONDESA ONE INVESTMENT CC TO PURCHASE ERF 3291, PDA - MONDESA**

(C/M 2013/07/31 - H 5/7)

RESOLVED:

- (a) That the application of Messrs Mondesa One Investment CC dated 13 July 2011 to purchase Erf 3291, Mondesa be noted.
- (b) That the application of Messrs Mondesa One Investment CC to purchase Erf 3291, Mondesa not be approved as various similar applications were received prior to the publication of development proposal.

11.1.3 **APPLICATION BY NATIONAL UNITY DEMOCRATIC ORGANIZATION (NUDO) TO PURCHASE ERVEN 3289, 3290 AND 3291 AT THE PDA MONDESA**

(C/M 2013/07/31 - H 5/7, M 3289, M 3291)

During the discussion of this item Councillor U Kaapehi requested land to be allocated to Messrs National Unity Democratic Organization (NUDO) in order for them to erect an office. It was:-

RESOLVED:

- (a) That Messrs National Unity Democratic Organization (NUDO) be informed that they were officially informed in writing of the future sale of Erven 3289, 3290 and 3291, Mondesa; and although the proposed sale was published as required, they have not submitted a proposal.
- (b) That the application of Messrs National Unity Democratic Organization (NUDO) to purchase erven 3289, 3290 and 3291, Mondesa not be approved.
- (c) That the request by Councillor U Kaapehi for the allocation of land to Messrs National Unity Democratic Organization (NUDO) be noted.
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11.1.4 **APPLICATION BY MR LUKAS NKANDI TO PURCHASE THE
REMAINDER OF ERF 1841, MONDESA**
(C/M 2013/07/31 - M 1841)

RESOLVED:

- (a) That Council revives its decision of 30 July 2009, passed under item 11.1.3.
 - (b) That the alienation of Remainder of Erf 1841, Mondesa to Mr L Nkandi at a purchase price of N\$7 891.00 (being N\$5 390.00 + accrued 10% from 2010-2013), subject to the conditions as resolved by Council on 30 July 2009 be approved.
 - (c) That Mr L Nkandi be informed that in terms of Town Planning Amendment Scheme 12 the operation of a carwash will not be allowed.
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11.1.5 **RE-APPLICATION BY MESSRS AKASIA FUNERAL SERVICES CC TO
PURCHASE PORTION G OF PORTION 5**
(C/M 2013/07/31 - I 1/1/4)

RESOLVED:

- (a) That the sale of Portion G of Portion 5 to Messrs Akasia Funeral Services CC, subject to Council's standard conditions of sale (which includes that a Surveyor-General approved diagram must be in place) be approved.
 - (b) That closer to the date of finalization of the subdivision of Portion 5, valuations be obtained from 3 valuers; whereafter the purchase price will be determined.
 - (c) That Ministerial approval be applied for the sale of Portion G to Messrs Akasia Funeral Services CC in terms of Section 31 (1) (t) of the Local Authorities Act, Act 23 of 1992, as amended, as the portion is not yet divided.
 - (d) That Messrs Akasia Funeral Services CC be informed of the long process of approving a lay-out, establishing a township and surveying land (which might take up to 36 months).
 - (e) That Messrs Akasia Funeral Services CC accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
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11.1.6 **MONDESA TAXI RANK - ERF 4353 MONDESA: ADMINISTRATION OF THE AREA DESIGNATED FOR TAXIS AND BUSSES**

(C/M 2013/07/31 - M 4353, N 8/15/9)

RESOLVED:

- (a) That Council enters into a PPP agreement with a local partner or one of the tenants operating from the kiosks at the taxi rank to clean the ablution facilities at the Taxi Rank at their own cost.
- (b) That the lessee of the ablution facilities be permitted to charge a nominal fee for the usage of the ablution facilities and ensure that the ablution facilities are in a clean hygienic condition at all times.
- (c) That Council takes the responsibility of maintenance and payment of services of the ablution facilities at the Taxi Rank.

11.1.7 **MESSRS EAGLE CHRISTIAN CENTRE: APPLICATION FOR INSTITUTIONAL LAND**

(C/M 2013/07/31 - E 4443)

RESOLVED:

- (a) That the sale of Erf 4443, Extension 9, Swakopmund (4 113m²) to Messrs Eagle Christian Centre for the construction of a Church building and related uses permitted in terms of Town Planning Amendment Scheme 12, at a purchase price of 50% of the cost of installation of services, i.e. 4 113m² x N\$45.90 = N\$188 786.00 ÷ 2 = N\$94 393.35; subject to Council's standard conditions of sale (on file) be approved.
- (b) That Messrs Eagle Christian Centre takes note of the applicable conditions as per Annexure "C" (inclusive of Annexure "G") and confirms in writing acceptance of the conditions and purchase price.
- (c) That Messrs Eagle Christian Centre be requested to submit fresh supporting documents as their initial application was made in 2008, i.e.:

(i)	<i>A constitution / proof of registration as a Section 21 company.</i>
(ii)	<i>A Power of Attorney granted by the church to a particular person/s that he/she/they have the authority to sign on behalf of the institution.</i>
(iii)	<i>Provide a name list of at least 75 adult members residing in Swakopmund.</i>
(iv)	<i>A Power of Attorney granted by the church to a particular person/s that he/she/they have the authority to sign on behalf of the institution.</i>
(v)	<i>Copies of financial statements for the last six months. In the case where it is not available, proof of financing from a financial institution will suffice.</i>
(vi)	<i>Proof that the church is operational in Namibia for at least two years before the sale of land to the church is considered.</i>
(vii)	<i>That churches applying for land shall provide proof of their financial ability to develop the erf immediately after transfer.</i>

- (d) That Messrs Eagle Christian Centre accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.

11.1.8 **LANDFILL MANAGEMENT CONTRACT BETWEEN SWAKOPMUND MUNICIPALITY AND ENVIRO-FILL NAMIBIA (PTY) LTD**
(C/M 2013/07/31 - G 1/1)

RESOLVED:

- (a) That Council confirms that Messrs Enviro-Fill Namibia (Pty) Ltd has performed satisfactorily in managing the landfill site in Swakopmund for the past 5 years and that it was done in accordance with the operational plan submitted to Council.
- (b) That Council approves extending the current management agreement with Messrs Enviro-fill Namibia (Pty) Ltd for the next 5 years starting 1 September 2013.
- (c) That the commitments of Messrs Enviro-Fill Namibia (Pty) Ltd in their letter dated 24 June 2013 (on file) be honored to ensure delivery of improved quality and professional services in terms of the amended agreement.
- (d) That the management agreement be amended to the satisfaction of the Swakopmund Municipality and Messrs Enviro-Fill Namibia (Pty) Ltd.
- (e) That Council notes the forming of a joint venture between Messrs Enviro-fill Namibia (Pty) Ltd and Messrs Namibia Landfill Management (Pty) Ltd.

11.1.9 **APPLICATION FOR INSTITUTIONAL LAND: MESSRS SWAKOPMUND SCHOOL OF EXCELLENCE CC**
(C/M 2013/07/31 - E 4666, E 4650)

RESOLVED:

- (a) That the sale of Erf 4666, Swakopmund measuring 73 192 m² to Messrs School of Excellence CC at a purchase price of N\$1 679 756.00 (i.e. 50% of the cost of installation of service being N\$ 45.90 x 73 192m² ÷ 2), subject to the conditions of sale for land to schools as contained in Council's standard Conditions, (Annexure "E", on file) be approved.
 - (b) That no subdivision and sale of any portion of Erf 4666, Swakopmund will be considered.
 - (c) That Messrs Swakopmund School of Excellence CC submits a design layout, indicating the location of classrooms, related buildings, flow of traffic, location of the parking area and location of the sport field.
 - (d) That the alienation be advertised in terms of the Local Authorities Act, (Act 23 of 1992), as amended.
 - (e) That all costs relating to the transaction be for the account of Messrs Swakopmund School of Excellence CC, such as, but not limited to, the required town planning procedures, alienation cost and provision of services.
 - (f) That it be noted that currently no purified effluent is available in this area until the new sewage plant is fully operational, a new reservoir has been built for purified effluent and the purified effluent network has been extended to this suburb.
 - (g) That Messrs Swakopmund School of Excellence CC accepts that no rights will accrue to them from Council's resolution unless all the relevant conditions of the Property Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.
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11.1.10 **APPLICATION FOR INSTITUTIONAL LAND: PRO-ED AKADEMIE**
(C/M 2013/07/31 - G 3/9/12)

RESOLVED:

- (a) That the sale of Portion 112 (a Portion of Portion B) of Swakopmund Town and Townlands No 41, (is reserved to be Extension 21); measuring 100 059m² to Messrs Pro-Ed Akademie at a purchase price of N\$ 2 026 695.00 (i.e. 50% of the cost of installation of service being N\$20.25 x 100 059m²), subject to the conditions of sale for land to schools as contained in Council's revised Property Policy, (Annexure "C" on file) and point (b) below be approved.
- (b) That the alienation be advertised in terms of the Local Authorities Act, (Act 23 of 1992), as amended.
- (c) That Messrs Pro-Ed Akademie provides a complete report with all geotechnical-, traffic studies and mechanical specifications to the Engineering Department.
- (d) That it be noted that currently no purified effluent is available in this area until the new sewage plant is fully operational, a new reservoir has been built for purified effluent and the network has been extended to this suburb.

11.1.11 **INCOME CATEGORY REGISTRATIONS: ALLOCATION OF RESIDENTIAL ERVEN AT EXTENSION 9, MONDESA (PDA)**
(C/M 2013/07/31 - H 5/7)

RESOLVED:

- (a) That Council repeals point (e) (i), (ii) and (iii) of Council's resolution passed on 27 March 2013, under item 11.1.1 - i.e. that the upset price of N\$129.00/m² plus the permissible maximum mark-up be amended to read:

(e) *That the remaining erven be allocated to the following categories and that they be sold on a Cost Limited Average Price Close Bid process as was conducted on the 7th and 14th September 2012, with an upset price of N\$112.50/m² for all erven:*

- (i) *30 Erven to the Middle Low Income group (persons earning between N\$3 000.00 and N\$5 999.00 per month) to be sold at a maximum markup permissible of 25%, i.e. the maximum being N\$126.50/m².*
- (ii) *30 Erven to the Upper Low Income group (persons earning between N\$6 000.00 and N\$8 999.00 per month) to be sold at a maximum markup permissible of 30%, i.e. the maximum being N\$131.50/m².*
- (iii) *30 Erven to the Low Middle Income & Middle Income group (Persons earning between N\$9 000.00 and N\$14 999.00 per month) to be sold at a maximum markup permissible 35%, i.e. the maximum being N\$136.50/m².*

- (b) That the number of bids be restricted to 3 erven per bidder.
- (c) That should erven not be bid on (for example the erven listed last) the General Manager: Corporate Services and Human Resources must assess the situation and based on the number, if any, of the erven remaining, decide how to proceed on the day, these erven be allocated by lucky draw to the bidders who have not been allocated erven at the cost of installation of services plus 10%, i.e. N\$124.00/m².

(d) That the dates for the closed bids be approved as follows:

- *Middle Low Income (majority - 609)* : Wednesday, 21 August 2013
- *Upper Low Income (195)* : Friday, 13 Sept 2013
- *Low Middle and Middle Income (combined - 119)* : Friday, 11 October 2013

(e) That all bidders be informed in writing of the above dates relevant to their income category; of the conditions applicable (must be present on the date - no proxies will be allowed, except persons with specified Powers of Attorney) and briefly of the process that will be followed on the date of the closed bid allocation.

(f) That Ministerial approval be sought in terms of Section 30 (1) (t) of the Local Authorities Act, Act 23 of 1992, as amended, for the method of allocation in advance as soon as the erf numbers and registered bidders are listed.

11.1.12 **PROPOSED STRATEGY FOR THE FORMALISATION OF DRC**
(C/M 2013/07/31 - H 5/4)
RESOLVED:

(a) That the following parts of Council's Resolution 28 February 2013 under item 11.1.3 be repealed and replaced:

(b) *That the process of formalization be implemented step by step as set out below:*

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4. *Install basic water provision on Blocks 8 to 11*
 5. *Illegal Squatters to move to Blocks 8, 9, 10 and 11*

(b) That the following relocation process below be approved in place of the recalled resolution, as follows:

(c) That the process of formalization be implemented step by step, with the first two relocation steps identified below:

4. *Install basic services provision to Blocks 1 to 3 within the present Financial Year (2013-14), with relocation to these 412 erven on completion of the services installation and the area from which the illegal squatters are relocated be cleared of all structures and maintained such to allow services development in this area;*
5. *Install basic services provision to Blocks 8, 9, 10 and 11 within the next Financial Year (2014-2015), with relocation to these 732 erven on completion of the services installation and the area from which the illegal squatters are relocated be cleared of all structures and maintained such to allow services development in this area;*
13. *Appraise the situation prior to completion of the steps identified in 4. and 5. above, and submit a programme for the continuation of the development of the remaining Blocks (4-7, 12-26 and DRC and DRC2)*

(d) That Council approves contracting suitable contractors to provide the resources required and to install the following basic bulk services and internal services to Blocks 1 to 3 and 8 to 11, contracted to suit the process as indicated in (b) above:

1. *Main streets constructed of in situ compacted material with suitable levelling (thus not a full road pavement construction), no sidewalks and no kerbing, yet all road signs.*
2. *Secondary streets constructed of in situ compacted material with minimal acceptable levelling (thus not a full road pavement construction), no sidewalks and no kerbing, yet all road signs.*
3. *Electrical Substations and primary supply lines.*

4. *Primary electrical distribution network between substation(s) and kiosks.*
5. *Street lighting (Hi-mast lighting not to be considered).*
6. *Secondary electrical reticulation between kiosks and erf connections.*
7. *Installation of pre-paid electrical metering connection within the toilet provided.*
8. *Main water supply lines connecting the area to the existing grid and reservoir to suit future requirements.*
9. *Secondary water reticulation to erven.*
10. *Installation of pre-paid water metering connection within the toilet provided.*
11. *Sewage pump station with discharge line to Treatment Facility, with mechanical installation selected such to facilitate future requirements, but only service present requirements.*
12. *Sewage discharge line to suit future required throughput.*
13. *Primary sewage reticulation to suit future requirements.*
14. *Secondary sewage reticulation connected to toilets.*
15. *Toilets complete with water and electrical meters, lockable door and outside wash-trough attached to structure.*

- (e) That Erongo RED be informed of the planned development and requested to provide and install the electrical services if and when their funds are available.

11.1.13 **REQUEST FOR BTS SITE OCCUPATION FOR MTC AT 3 LOCATIONS IN SWAKOPMUND**

(C/M 2013/07/31 - G 4/2/2/2)

RESOLVED:

- (a) That a Portion of the *Public Open Spaces* Erven 6083, 5361 and 5979 be leased to Messrs MTC.
- (b) That Messrs MTC adheres to the following requirements:
- *A maximum height of 25m*
 - *Consent letter from the neighbours*
 - *Environmental Impact Assessment*
- (c) That the following standard lease conditions be applicable to the leasing of E 6083, E 5361 and E 5979:
- (i) *Lease period of 5 years;*
 - (ii) *That building plans of all proposed buildings must be submitted to the Engineering Services Department;*
 - (iii) *That the portion of land is leased on the explicit condition that the lessee indemnifies Council against any claim for damages resulting from its occupation by the lessee; and*
 - (iv) *That all costs be for the account of the lessee.*
 - (v) *That the lease be at the existing tariff of N\$20.92/m² per month with an annual escalation of 10% as from 1 July 2014.*
- (d) That the Engineering Services Department provides a lay-out plan for the exact site to be used for the tower.
- (e) That Messrs MTC installs their own electrical meter so that any expenses and costs generated be allocated to Messrs MTC.
- (f) That the proposed lease be advertised in terms of Section 63 of the Local Authorities Act, (Act 23 of 1992), as amended; at the cost of Messrs MTC.
- (g) That the areas be subdivided and that the transaction be handled in terms of the Town Planning Scheme and Environmental Management Act.

- (h) That Messrs MTC appoints a town planner and bears all the costs relating to the subdivision and rezoning of E 6083, E 5361 and E 5979 should Council decide to subdivide these portions.
- (i) That it be investigated whether, in future, telecommunication be provided for in the layout of Townships and erven be created adjacent to electrical substations to serve telecommunication towers and other users if possible.
- (j) That Council's standard conditions as approved on 30 August 2012 be made applicable for the rental of a portion of Erven 6083, 5361 and 5979.

11.1.14 **BUILD TOGETHER: BENEFICIARY WHO HAD NHE LOAN PREVIOUSLY**
(C/M 2013/07/31 - G 4/2/2/2)

RESOLVED:

- (a) That the application of Mr Gervasius Alfred be cancelled due to fact that he owned a low cost house before.
- (b) That the loan and erf be allocated to the next applicant on the Build Together Master Waiting list.

11.1.15 **BUILD TOGETHER: TRANSFER OF LOAN TO SURVIVING SPOUSE**
(C/M 2013/07/31 - H 5/3)

RESOLVED:

- (a) That the loan of the late Mr M Jonas be re-allocated to his wife, Ms L Shimaneni based on her marital status and income.
- (b) That Erf 3841, Mondesa be allocated to Ms L Shimaneni.

11.1.16 **BUILD TOGETHER APPLICANT WHO MIGRATED TO ANOTHER TOWN**
(C/M 2013/07/31 - H 5/3)

RESOLVED:

- (a) That the loan of Mr Paulus Ingo be cancelled because he no longer resides in Swakopmund.
 - (b) That the loan and Erf 3812, Mondesa be allocated to the next applicant on the Build Together Master Waiting list.
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11.1.17 **BUILD TOGETHER BENEFICIARIES - UNCLAIMED LOANS**
(C/M 2013/07/31 - H 5/3)

RESOLVED:

- (a) That the following applications of Build Together beneficiaries who failed to take up their loans be cancelled due to reasons indicated below:

WL No.	Name	ID Number	Loan	Erf	Reasons
1	Alfred Gowaseb	4610160500147	40 000.00	3722	Unclaimed loan
14	Tusnelde Thomas	59040601194	20 000.00	3802	Owens a house
19	Phillemon Johannes	76011200206	16 000.00	3765	Owens a house
21	Gideon N Amutenya	66042800094	40 000.00	3788	Unclaimed loan
26	Rubert Ochurub	75052500068	40 000.00	3792	Passed away
28	Pendapala Immanuel	72082000338	40 000.00	3632	Unclaimed loan
36	Reinhard Gurirab	6607080500684	20 000.00	3714	Owens a house
37	Helena Shuuya	66081000281	20 000.00	3617	Passed away
41	Nikanor Shipushu	65040610017	20 000.00	3718	Owens a house
42	Beata Kaali	73031500431	20 000.00	3726	Owens a house
48	Sevelinus Eposhe	72120700370	20 000.00	3795	Owens a house
56	Elizabeth Hoabes	75051400140	40 000.00	3715	Passed away
59	Martha Kanyuumbo	74070200428	33 000.00	3794	Passed away

- (b) That the loans and erf numbers mention in (a) above be allocated to the next applicants on the Build Together Master Waiting list.

11.1.18 **REGISTRATION OF RESIDENTS OF THE DRC INFORMAL SETTLEMENT, MONDESA BACKYARD TENANTS AND OTHERS**
(C/M 2013/07/31 - H 5)

RESOLVED:

- (a) That the General Manager: Community Development Services embarks on a registration exercise of residents residing in temporary structures at the DRC Informal Settlement, Mondesa as well as those renting elsewhere in Swakopmund.
- (b) That General Manager: Community Development Services approves the appointment of 21 contract workers and unemployed DRC Planning Committee Members to assist in carrying out the data collection exercise.
- (c) That additional funds in the amount of N\$154 311.00 be made available, in order to carry out the data collection exercise.

11.1.19 **APPROVAL OF SWAKOPMUND TOWN PLANNING AMENDMENT SCHEME NO. 56**

(C/M 2013/07/31 - G 3/2/2/2)

RESOLVED:

- (a) That Council approves Amendment Scheme No. 56 as submitted by Messrs Urban Dynamics Africa containing the following item:
 - *Rezoning of Erf 535, Swakopmund, from "Light Industrial" to "General Business" with a bulk of 2.0.*
- (b) That Messrs Urban Dynamics Africa be informed to submit Amendment Scheme No. 56 to the Ministry of Regional and Local Government, Housing and Rural Development for approval by the Honourable Minister.

11.1.20 **FUND TO ASSIST WOMEN SME'S: THE NDAHAFI CARE FUND**

(C/M 2013/07/31 - A 2/3/1/4)

During the discussion of this item Councillor U Kaapehi seconded by Alderman E //Khoaseb requested that Council contributes the amount of N\$1 000.00 towards Messrs Ndahafa Care Fund and that the Fund not only be for "SWAPO Women" but for all women SME's in Swakopmund. It was:-

RESOLVED:

- (a) That Council in principle supports the Messrs Ndahafa Care Fund to be established and managed by Councillor Rosalia Andreas-Noabes and the trustees of the fund.
- (b) That Council contributes the amount of N\$1 000.00 to Messrs Ndahafa Care Fund and that the cost be defrayed from Council's Publicity Vote 100510212700 where N\$30 000.00 is available.

11.1.21 **REQUEST FOR ADDITIONAL FUNDS FOR TENDER NO 107/2010 - WASTEWATER TREATMENT WORKS - CONSTRUCTION OF TREATMENT PLANT (CIVIL AND STRUCTURAL)**

(C/M 2013/07/31 - N 6/1/3)

RESOLVED:

- (a) That Council takes note and approves the total value of variation orders to the amount of N\$15 791 065.26.
- (b) That approval be granted by Council to allow the additional funds requested by the General Manager: Engineering Services under Vote 302534016900 (N\$1 500 000.00), as well as the amounts remaining on Votes 302534013700 (N\$5 826 049.63) and 302534015200 (N\$8 465 015.63) from the previous Financial Year to be utilised to settle the outstanding amounts for work done and:
 - (i) *That Messrs Botes and Kennedy (Namibia) (Pty) Ltd be informed that under Tender 107/2010 - Wastewater Treatment Works - Construction of Treatment Plant (Civil and Structural) (N\$12 367 202.30, of which N\$3 607 999.07 shall be kept on Retention until the end of the Defects Liability Period as per Contract);*
 - (ii) *That Messrs Aqua Services and Engineering under Tender 132/2009 - Mechanical Equipment for the Swakopmund WWTW (N\$1 397 233.04 of which*

N\$1 230 782.10 shall be kept on Retention until the end of the Defects Liability Period as per Contract), and;

- (c) The settlement of the outstanding consulting fees to Messrs Windhoek Consulting Engineers be limited to the amount of N\$2 026 629.91, thus that the deficit (N\$2 260 460.19 - N\$2 026 629.91 = N\$233 830.28) on the Project Cost be made up by Messrs Windhoek Consulting Engineers due to their apparent substandard financial administration of the Project.

11.1.22 **TRANSFER FUNDS FROM 2012/13 FINANCIAL YEAR TO THE 2013/2014 FINANCIAL YEAR DUE TO CONTINUATION OF PROJECTS**
(C/M 2013/07/31 - N 7/3/4, I1/12; M 4354)

RESOLVED:

- (a) That the following capital projects be transferred to the 2013/14 financial year:
- (i) *Resurfacing of Three (3) Tennis Courts at Vineta Central Sport Field*
Vote: 104531617600
Available N\$150 000.00
 - (ii) *Cultural/ Tourist Centre*
Vote: 500531620500
Funds available: N\$150 000.00
- (b) That permission be granted to the General Manager: Finance to transfer these votes with the amounts indicated to the 2013/2014 financial year.

11.1.23 **TRANSFER OF FUNDS: BOMAG TYRE COMPACTOR - N 6529 S**
(C/M 2013/07/31 - L 6)

RESOLVED:

- (a) That permission be granted to accept the quotation of Messrs Rex Quip for the repair or replacement of the differential of the Bomag Tyre Compactor N6529S, to the total amount of N\$138 080.85, VAT inclusive, being the only quotation received.
- (b) That permission be granted to transfer the shortfall to Vote 306510431100 in order to proceed with the repair of the differential of the Bomag Tyre Compactor N 6529 S.

11.1.24 **WRITING OFF OF OLD INFORMATION TECHNOLOGY (IT) EQUIPMENT**
(C/M 2013/07/31 - D 12/1, L 2)

RESOLVED:

- (a) That redundant IT equipment per respective department as indicated above be written off and be sold at the next Public Auction.
- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset price for the printer.

11.1.25 **WRITING OFF: OLD AND REDUNDANT EQUIPMENT - ENGINEERING SERVICES DEPARTMENT**

(C/M 2013/07/31 - L 2)

RESOLVED:

- (a) That the following equipment in the Engineering Service Department be written off and sold at the next Public Auction.

<i>Equipment</i>	<i>Computer</i>	<i>Mouse</i>	<i>Keyboard</i>	<i>Hard Drive</i>
<i>Computer 1</i>	<i>Serial No: 33930347</i>	<i>Serial No: 33930199</i>	<i>Serial No: 33930325</i>	<i>Serial No: A21VM7VR02197</i>

<i>Equipment</i>	<i>Serial No</i>
<i>Univa Fridge</i>	<i>744246</i>
<i>LG Vacuum cleaner</i>	<i>608TAX TO2354</i>

- (b) That the Chief Executive Officer and the Chairperson of Management Committee determine the upset prices for the above.

11.1.26 **OFFER TO PURCHASE REDUNDANT TRACTOR - N 1585 S**

(C/M 2013/07/31 - L 2)

During the discussion of this item the Chairperson of Management Committee, Alderwoman R //Hoabes informed the meeting that Mr E Claasen submitted a letter of withdrawal of the offer to purchase the tractor and she proposed that the tractor be sold at the next public auction. It was:-

RESOLVED:

- (a) That it be recorded that Mr E Claasen submitted a letter of withdrawal to purchase the redundant Tractor, N 1585 S.
- (b) That the redundant Tractor, N 1585 S be sold at the next public auction.

11.1.27 **APPLICATION TO USE THE AMPHITHEATRE FOR SWAKOPMUND WOMEN'S MARKET DAY**

(C/M 2013/07/31 - N 7/3/6/1)

RESOLVED:

- (a) That the initiative of the organisers of Swakopmund Business Women's Market Day be supported and that the use of the amphitheatre for the event be condoned.
- (b) That the cost of N\$622.50 be defrayed from Council's Publicity Vote 100510212700 where N\$30 000.00 is available.
- (c) That Council be indemnified against any claims that may arise from using the area.

11.1.28 **APPLICATION FOR PERMISSION TO OPERATE A RESIDENT
OCCUPATION (ADMINISTRATIVE OFFICE AND FISH SHOP)**
(C/M 2013/07/31 - M 1356)

RESOLVED:

- (a) That the following application for permission to operate an administrative office be approved:
- *Erf 1356, Mondesa - Mr Linus Sileze - Administrative Office*
- (b) That the applicant registers with the Health Services Department and the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
- *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicant must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That sufficient parking will be provided on the premises.*
 - *That no on street parking will be tolerated.*
- (d) That the application for permission to operate a fish shop from the premises be approved.
-

11.1.29 **NEW INDUSTRIAL AREA, EXTENSION 10, ERVEN 4815, 4816 AND
4817: METJE AND ZIEGLER LIMITED**
(C/M 2013/07/31 - G 4/1/3)

RESOLVED:

- (a) That erven 4815 and 4816 be added to the list of erven that are reserved for purchase by motor vehicle dealerships and the erven listed under point (e) of Council's resolution passed on 27 June 2013 be amended accordingly.
- (b) That erven 4815, 4816 and 4817, Swakopmund be offered to motor vehicle dealers by way of closed bid at the upset price of N\$1 083 500.00 for Erf 4815, N\$1 579 050.00 for Erf 4816 and N\$5 346 550.00 for Erf 4817 plus the cost for (d) below subject to Council's standard conditions of sale.
- (c) That the sale be held on 29 August 2013 and be advertised in terms of Section 63 (2) (b) of the Local Authorities Act 23 of 1992 as amended at the cost of the purchaser.
- (d) That the Engineering Services Department attends to the consolidation of erven 4815, 4816 and 4817 and the subsequent rezoning to '*Light Industrial*' of the newly consolidated erf at the cost of the purchaser.
- (e) That the special provisions resolved at the Council Meeting of 27 June 2013 be applicable to this sale.
-

11.1.30 **NEW INDUSTRIAL AREA, EXTENSION 10, ERF 4800: STECKEL'S TOYOTA**

(C/M 2013/07/31 - G 4/1/3)

RESOLVED:

- (a) That Erf 4800, Swakopmund be offered to motor vehicle dealers at the upset price of N\$3 941 850.00 subject to Council's standard conditions of sale.
- (b) That the sale be held on 29 August 2013 and be advertised in terms of Section 63 (2) (b) of the Local Authorities Act 23 of 1992 as amended.
- (c) That the special provisions resolved at the Council Meeting of 27 June 2013 also be applicable to this sale.
- (d) That Erven 4807, 4818 and 4819 be offered for sale to motor vehicle dealers on 29 August 2013 subject to Council's standard conditions of sale.

The meeting adjourned **20:30**

Minutes confirmed on: **05 September 2013**

Councillor J Kambueshe
CHAIRPERSON

AG/-

E U W Demasius
CHIEF EXECUTIVE OFFICER