

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Office Building, Swakopmund on **Thursday, 29 March 2012** at **19:00**.

PRESENT:

Alderwoman R //Hoabes	:	Chairperson of Council
Councillor J Kambueshe	:	Deputy Mayor
Councillor R N Andreas-Noabes	:	Alternate Chairperson of MC
Councillor A N Bessinger	:	Member of Management Committee
Councillor F Hamukwaya	:	Member of Council
Councillor P V Steinkopff	:	Member of Council

OFFICIALS:

Mr E U W Demasius	:	Chief Executive Officer
Mr M N Ipinge	:	GM: Community Development Services
Mr M P C Swarts	:	GM: Corporate Services & Human Resources
Mr H !Naruseb	:	GM: Finance
Mr C Lawrence	:	GM: Health Services
Mr M Amedick	:	Acting GM: Engineering Services
Mr V S Kaulinge	:	Manager: Community Development Services
Mr L Mutenda	:	Manager: Health Services
Ms M Bahr	:	Manager: Human Resources
Mr A Motinga	:	Acting Manager: Traffic
Ms S Bruwer	:	Corporate Officer: Properties
Mr U Tjiurutue	:	Corporate Officer: Administration
Ms A Gebhardt	:	Administration Officer: Administration

ALSO PRESENT:

One (1) representative each from the Namibian, the Republikein, Allgemeine Zeitung and the Namibian Sun. Also in attendance were thirty five (35) members of the public, five (5) staff members receiving Long Service Awards and one (1) staff member receiving a Retirement Award.

1. **OPENING**

Pastor Kenny opened the meeting with a prayer.

2. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST**

2.1 **APPLICATION OF LEAVE OF ABSENCE**

2.1.1	Councillor N N Salomon	-	Approved
	Councillor L M Madi	-	Approved
	Councillor U Kaapehi	-	Approved
	Alderman E //Khaoseb	-	Approved

2.2 **DECLARATION OF INTEREST**

2.2.1 None.

3. **CONFIRMATION OF MINUTES**

(C/M 2012/03/29 - A 2/3/5)

3.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 29 FEBRAURY 2012**

On proposal of Councillor R N Andreas-Noabes seconded by Councillor F Hamukwaya it was:-

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 29 February 2012, be confirmed as correct.

4. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING**

None.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

5.1 **ANNOUNCEMENTS BY HER WORSHIP THE MAYOR AND CHAIRPERSON OF COUNCIL**

(C/M 2012/03/29 - A 2/3/5)

QUOTED

COUNCIL ANNOUNCEMENTS FOR MARCH 2012

Fellow Councillors, Pastor Kenny, the Chief Executive Officer, General Managers, Managers, Junior Town Council, Members of the Media, Members of the Community, Ladies & Gentlemen.

Good evening and welcome to our Council meeting for March 2012.

Ladies and Gentlemen:

My office had the following commitments for this Month and I wish to thank my fellow Councillors for the understanding and standing in for me during my absence, below follows a breakdown of all the activities:-

- Governor's Annual Address, attended by the Clr N N Salomon and the Chief Executive Officer.*
- Meeting with Dr Angelika Engbring, attended by Clr N N Salomon and the General Manager : Finance.*
- Erongo Development Fund Meeting, attended by Clr N N Salomon.*
- Courtesy Visit : High Comm. of Kenya, attended by Clr N N Salomon.*
- PPP Meeting.*

- LA Reform Consultative meeting - Mr Winston Cramer, attended by Clr Salomon, Clr Andreas -Noabes together with the Chief Executive Officer.
- Mr Peterus Gawanab about his BTG application.
- Waterfront Delegation, Messrs Marais & Groenwald.
- Paul Gawaseb about sewerage problems at his property.
- Helsinite Joseph & Lucia Shapumba about their application for property for a Cultural Restaurant.
- First Annual Ministerial Meeting for Local Authority Councils in Windhoek with the Minister of Regional, Local Government, Housing & Rural Development.
- Various In-house meetings.
- Old Mutual Stakeholders Dinner in Walvis Bay.
- Hand-over of Fire Equipment sponsored by the Ministry of Regional, Local Government, Housing & Rural Development in Okahandja, tomorrow.

Ladies and Gentlemen:

Swakopmund is a picturesque historical coastal town, popular as a holiday resort, as well as serving as an accommodation base for the uranium mining activities in the Namib Desert. DRC informal settlement was established ten years ago as an alternative place to erect temporary structures, when households were left homeless as a result of the single quarters upgrading in Mondesa. In 1999 people who could not be accommodated because they lived illegal on the premises moved to an area next to Vineta.

This area was found unsuitable by the Municipality and they were relocated to the outskirts of the town where the Swakopmund municipality cleared roads and measured plots. In 2003 the Municipality started removing refuse. The community gave the name DRC, because it felt like the settlement was as far from town as far as the DRC from Namibia where Namibian troops were stationed and a later interpretation of the initials changed to "Democratic Resettlement Committee" to be accepted as official name by Council.

Initially, the settlement was without basic services. But soon water points were erected and services like refuse removal, streetlights and a fire brigade station were provided. Dry toilet facilities were also constructed reaching 69% of households. The dwellings are all temporary structures made from cardboard and wood as the settlement is not yet formalized. The Municipality's previous planned to formalize the settlement and incorporate it into the town planning scheme did not meet the government formal development requirements. The structure owners were encouraged to buy the newly developed plots in Mondesa.

Tonight, once again I wish to inform our Community that the Minister of Regional, Local Government, Housing and Rural Development approved that the DRC may be formalized and surveyed. Quotations from registered Land Surveyors are being called already. Shortly thereafter tenders will be called for the design and installation of services.

Ladies and Gentlemen:

On 21 March 2012 Namibia celebrated her 22th Independence Anniversary and the main celebrations took place at Mariental, the capital of the Hardap Region, under the theme "A Visionary Nation on the move Towards 2030" - implying that we are working as a nation to realise our dream of becoming an industrialised and knowledge-based society by 2030.

As Swakopmunders we can say that we are reflecting and continue to take stock of where we come from, where we are now and where we are going to and how to get there. We must always express our very sincere and heartfelt appreciation to those who stood with us through thick and thin. We must endeavour to always remind ourselves of these serious sacrifices and make that our pillar of nurturing real internal peace.

As Mayor of this beautiful town I wish to emphasize the importance of hard work, dedication and proper planning at all levels, adding that Councillors, our Management and staff must at all times keep our hands on the wheel to ensure timely implementation of policies and Council decisions. Our community are

demanding service delivery and public amenities, hence the Council must continue to answer their legitimate calls and their pleas.

As part of the Independence Celebrations, the Bank of Namibia launched its new ten and twenty dollar banknotes with the face of our Founding President, Sam Nujoma.

Swakopmund's Independence Celebrations will be hosted on the 14th of April 2012 at the Mondesa Soccer Stadium under the leadership of Swakopmund's Constituency Councillor, Honourable Germina Ndupuashisho Shitaleni and the whole community is invited.

My biggest gratitude goes to our Heavenly Father for His Grace, Blessings, Protection and Wisdom for the past 22 years.

Ladies & Gentlemen

Swakopmund has done it again. It is indeed a pleasure to announce that Swakopmund has received an Unqualified Audit Report from the Auditor General, for the 24th year in a row, being the ONLY Municipality receiving it.

The Report truly reflects the state of Swakopmund's finances for the 2010/2011 financial year. This report has been drawn up and prepared in accordance with the requirements of the Act.

A "Clean Audit" is a significant achievement for a town of this size, complexity and growth. If we take into account the current global economic climate and the tough environment experienced by both the public sector and private companies across the world, it is worthy of being celebrated and is something to be proud of.

We are thus proud to report that Namibia's premier town, the flagship of our economy, commerce, investment tourism and culture has achieved this goal well in advance of the deadline – and we have proven that we can sustain it.

The achievement of a Clean Audit is more than a mere symbolic achievement for Swakopmund. It is the result of many years of hard work, responsible financial controls and keeping a tight rein on the administrative environment.

The successive Clean Audits will, un-doubly, strengthen investor confidence and enable Swakopmund to improve its credit ratings. The residents and the business community of Swakopmund will reap the benefits through increased investment resulting in creation of employment opportunities and strengthening the ability of the Town to deliver quality services and implement key initiatives.

It is important to state, however, that in his report the Auditor General highlights one issue that requires further attention and that is water losses. They are reflected as being 17%, however the provision of water to Walvis Bay during their period of distress where all water supplies were from town are not included in this statistic. If included the water losses are reduced to 15,4% which still remains a matter to be attended to by the technical section.

I trust that this report from the highest auditing authority in the country will lay to rest all the uninformed attitudes and unfortunate perceptions of the administration of Council.

At this juncture, please allow me to congratulate the Chief Executive Officer, Mr Eckart Demasius, the General Manager Finance, Mr Hellao !Naruseb and the entire top management, the departments and each and every employee of the Municipality for making a valuable contribution that has made this achievement possible.

In the final analysis, this Clean Audit is a victory for the people of Swakopmund, its residents, its ratepayers, its business community, all civil society organisations and communities.

In Swakopmund we will continue to lift the bar and strive for better clean audit reports. We know that we have a responsibility to maximise revenue and ensure the judicious use of these resources. But we also know that clean audits should not be obtained for their own sake. That service delivery and the improvement of

the quality of life of our people is central in measuring of the progress that Swakopmund is making.

Ladies and Gentlemen:

We've reached the time of year when I'd like to wish all residents a Happy Easter.

Easter is a very important festival which commemorates the death and resurrection of Jesus Christ and this weekend is the perfect opportunity to relax and spend time with loved ones. For many people around the world, Easter is a time for renewal, reflection and celebration.

Why not enjoy your extra leisure time with our visitors from other parts of the country as well as from other countries, let we, as Swakopmunders offer our visitors a time to remember and welcome them to Swakopmund!

Whatever you choose to do, we wish you all a warm, safe, peaceful and blessed Easter Holiday!

5.2

LONG SERVICE AWARDS

(C/M 2012/03/29 - B 1/8)

Her Worship, the Mayor, also announced as follows:

QUOTED

Ladies and Gentlemen:

We are here today in order to acknowledge individuals who have contributed to the quality service delivery and many other ways, and to encourage them to continue their outstanding efforts. Once again, I would like to congratulate this month's long service awards for staff members, and thank them for their valued contributions to making Swakopmund a great town.

To the Gentleman going on retirement, may you enjoy your retreat and we will always remember the contributions you made to the Swakopmund Municipal Council and indeed to our town. May God bless you in all your future endeavours!

Ladies and Gentlemen, let us now proceed to the presentation of awards.

- *Petrus Mwenjo - 10 Years*
- *Martin Nepando - 10 Years*
- *Helena Peringanda - 10 Years*
- *Petrus Ndeilanga - 15 Years*
- *Sem Stefanus - 35 Years*
- *Fillipus Matheus - 35 Years*
- *Christof Haakuria - 35 years*

And those going on retirement:

- *Dirk van Zyl - 22 Years & 3 months*

I thank you and God Bless.

**Alderman Rosina //Hoabes
MAYOR**

6.

PETITIONS

None.

7.

MOTIONS OF MEMBERS

None.

8. **ANSWERS TO QUESTIONS FROM MEMBERS OF WHICH NOTICE HAS BEEN GIVEN**

None.

9. **FEEDBACK REPORT ON THE EXECUTION OF RESOLUTIONS TAKEN BY COUNCIL IN FEBRUARY 2012**

- 9.1 The feedback on the resolutions taken by Council on 29 February 2012 was noted.

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING FEBRUARY 2012 AND MARCH 2012**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETINGS HELD DURING FEBRUARY AND MARCH 2012**

(C/M 2012/03/29 - A 2/3/5)

RESOLVED:

That the resolutions taken at a Special Management Committee meeting held on 23 February 2012 and an Ordinary Management Committee Meeting held on 15 March 2012 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 15 MARCH 2012**

11.1.1 **STATISTICS OF THE CLOSED BID HELD ON 04 NOVEMBER 2011 FOR 44 RESIDENTIAL ERVEN IN EXTENSION 8, MONDESA**

(C/M 2012/03/29 - H 4/6/8)

RESOLVED:

- (a) That the allocation of the 75 erven in Extension 8, Mondesa as per Council's resolution passed on 26 January 2012 be considered, as follows:

10	be added to the 50 erven allocated to Build Together Project (point (a) of Council's resolution passed on 29 Sept 2011)	60
4	be added to the 10 personnel erven (point (b) of Council's resolution passed on 29 Sept 2011)	14
5	be added to the 25 erven allocated to NHE (point (d) of Council's resolution passed on 29 Sept 2011) Council	30
56	remaining be added to the 44 erven of the cancelled closed bid (point (g) of Council's resolution passed on 29 Sept 2011)	100

- (b) That the remaining 100 erven be divided according to their upset prices and be offered for sale by closed bids to the bidders who submitted their Swakopmund Voter's Registration Cards for the bid which was held on 04 November 2011, but cancelled; subject to registration as set-out under (d) (iii) and further subject to them earning as per the following income categories:

① Middle Low Income Group (N\$3 001.00 up to N\$6 000.00) = 70 erven

⊗ Upper Low Income Group (N\$6 001.00 up to N\$9 000.00) = 30 erven

- (c) That the upset price per square metre be N\$61.35/m².
- (d) That the respective closed bids be subject to the following conditions:
- (i) *That a contract worker be appointed to assist with the registration of the bidders falling within the two income groups over a two month period.*
 - (ii) *That a notice be published in terms of the Local Authorities Act, Act 23 of 1992, as amended informing the public of the proposed closed bids.*
 - (iii) *That the invited bidders as per (b) above be registered upon submission of proof of payment of a registration fee in the amount of N\$500.00 and salary slip (the combined income of married couples will be considered).*
 - (iv) *That only first time non property owners who are local residents, be considered.*
 - (v) *That a right of first refusal to obtain the property be registered in favour of Council for a period of 5 years after the date of transfer to avoid speculation and erven being bought under false pretences (developer provides the funding and insist on registration in his / her name instead).*
 - (vi) *That the registered bidders be informed that the allocation of the erven will be calculated by electronic random selection, therefore the bidders are advised to bid for an affordable purchase price, as the bid will not necessarily be allocated to the highest bidder.*
 - (vii) *That Council withholds the right to limit the number of bids a registered bidder may submit and also to cancel the bid procedure for whatever reason.*
 - (viii) *That once the erven are allocated as set-out in (d) (vi) above, Council's intention to sell these erven to the identified bidders be advertised in terms of Section 63 of the Local Authorities Act, Act 23 of 1992, as amended.*
 - (ix) *That the purchasers be given the following options for payment:*
 - (1) *The purchase price less the N\$500.00 registration fee payable in 24 equal monthly instalments at an interest rate same as the Build Together Loan repayment rate depending on the loan amount.*
 - *upon full settlement the erf be transferred to the purchaser; whereafter the purchaser can submit building plans for the construction of a dwelling.*
 - (2)
 - *The purchase price less the N\$500.00 registration fee be paid in cash within 90 days from date of the closed bid; whereafter the erf be transferred to the purchaser.*
 - *should the purchase price not be paid within 90 days from date of the closed bid, the transaction be cancelled without need to give notice to the purchaser.*
- (e) That the cancelled erven be submitted to Council to decide on the future sale thereof.
- (f) That the two (2) closed bids dates be determined after the completion of the registration process.
- (g) That Council reserves the right to view the allocation of the 30 erven by NHE to third parties.
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11.1.2 **PROPOSAL TO CLOSE CORRIDORS / OPEN SPACE BETWEEN ERVEN**

(C/M 2012/03/29 - H 5, I 1/1/4)

RESOLVED:

- (a) That the permanent closure of the corridors situated between the following erven as indicated on the maps (Annexure "A") (on file) be approved, subject to the conditions as stipulated in terms of Section 50 of the Local Authorities Act of 1992, Act 23 of 1992, as amended:

1. 215 & 905, Mondesa	9. 1068 & 1069, Mondesa
2. 635 & 636, Mondesa	10. 1078 & 1079, Mondesa
3. 653 & 654, Mondesa	11. 1087 & 1088, Mondesa
4. 807 & 808, Mondesa	12. 3217 & 3218, Mondesa
5. 961 & 962, Mondesa	13. 143 & 596, Tamariskia
6. 979 & 980, Mondesa	14. 314 & 506, Tamariskia
7. 1050 & 1051, Mondesa	15. 351 & 352, Tamariskia
8. 1057 & 1058, Mondesa	

- (b) That a notice for permanent closure of corridors be published in terms of Section 50 of the Local Authorities Act, Act 23 of 1992, as amended, the cost thereof be recovered from the respective adjacent erf owners upon transfer.
- (c) That the sale and donation of the corridors situated between the following erven, in terms of Section 63 of the Local Authorities Act, Act 23 of 1992 be approved, as amended to:

<i>Corridor between erven</i>	<i>Purchaser / Receiver</i>
<i>(sale)</i>	
635 & 636, Mondesa	Mr P Habeb (owner of Erf 635, Mondesa)
807 & 808, Mondesa	Mr RN Kangumba (owner of Erf 808, Mondesa)
961 & 962, Mondesa	Mr J Mungolo (owner of Erf 961) & Mr E Evenson (owner of Erf 962)
979 & 980, Mondesa	Mr NP Philander (owner of Erf 979) & G A Ludwig - owners of Unit 4 & Mr R A Olkers - unit 3 - Erf 980)
1057 & 1058, Mondesa	Mr J Kambrude (owner of Erf 1058) & Mr S Gurirab (owner of Erf 1057)
3217 & 3218, Mondesa	Mr S Petrus (owner of Erf 3217) & Mr B Helmut (owner of Erf 3218)
<i>(donation)</i>	
143 and 596 Tamariskia	Mr JG van Neel (owner of Erf 143, Tamariskia)
314, and 506, Tamarikia	Mr Jafet Gariseb (Owner of Erf 314, Tamariskia)
351 & 352, Tamariskia	Mr V J Haimbondi (owner of Erf 351, Tamariskia)
653 & 654, Mondesa	Mr R R Phillander (owner of Erf 654, Mondesa)
215 & 905, Mondesa	Ms G Naris (owner of Erf 905, Mondesa)
1050 & 1051, Mondesa	Mr TS Shindume (owner of Erf 1050)
1068 & 1069, Mondesa	Executor in the Late estate of Mr J Isaacs (owner of Erf 1069, Mondesa)
1078 & 1079, Mondesa	Mr MN Herman (owner of Erf 1079, Mondesa)
1087 & 1088, Mondesa	Mr Jean - Pierre Kouwenhoven (owner of Erf 1088, Mondesa)

- (d) That a notice with reference to (c) above will be published at the cost of the respective purchasers subsequent to the subdivision of these portions.

11.1.3 **APOSTOLIC FAITH MISSION OF NAMIBIA:**
APPLICATION TO CLOSE A CORRIDOR BETWEEN ERVEN 169 & 614,
TAMARISKIA
(C/M 2012/03/29 - T 614, T 169)

RESOLVED:

- (a) That the permanent closure of the corridor situated between Erven 169 and 614, Tamariskia subject to the conditions as stipulated in terms of Section 50 of the Local Authorities Act of 1992, Act 23 of 1992 be approved, as amended.
- (b) That Council's intention to donate the corridor to Messrs Apostolic Faith Mission of Namibia be advertised in terms of section 63 (2) of the Local Authorities Act, Act 23 of 1992, as amended.
- (c) That the corridor situated between Erven 169 and 614, Tamariskia be donated to Messrs Apostolic Faith Mission of Namibia, subject to the conditions approved by Council on 28 April 2011 and 28 July 2011; with special reference to point (f) of Council's resolution passed on 28 April 2011:
 - (f) *That no permanent structures be erected on the portion of land on which services are located.*
- (d) That the corridor be consolidated with Erf 614, Tamariskia.

11.1.4 **APPLICATION BY MESSRS ALL-SAFE TRAINING & CONSULTING TO**
PURCHASE ERF 3654, SWAKOPMUND
(C/M 2012/03/29 - E 3654, I 1/1/5)

RESOLVED:

- (a) That Messrs All-Safe Training & Consulting be informed that their application to purchase Erf 3654, Swakopmund was considered, but is turned down.
 - (b) That Messrs All-Safe Training & Consulting be offered a portion of Portion 5 as per Annexure "D" (on file), subject thereto that proof of registration as a welfare organisation is submitted.
 - (c) That the Management Committee resolution passed on 12 October 2006 under item 8.16 be repealed.
 - (d) That the Engineering Services Department attends to the proper lay-out, subdivision and rezoning of Erf 3654, Swakopmund to accommodate the extension of Daniel Tjongarero Street and that the remainder be public open space and gardens be established to beautify the area.
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11.1.5 **APPLICATION BY MESSRS KHOMAS MEDICAL SERVICES TO PURCHASE THE MONDESA MUNICIPAL OFFICE COMPLEX**
(C/M 2012/03/29 - M 4349)

RESOLVED:

- (a) That in order to have the deed of sale signed on / before 29 March 2012, the following be condoned:
 - *That point (d) of Council's resolution, item 11.1.6 passed on 28 October 2011 be repealed and clause 17 of the deed of sale be deleted.*
- (b) That General Manager: Finance investigates other possible places for the setting up of Municipal pay-points and report back to Management Committee.

11.1.6 **APPLICATION TO PURCHASE / LEASE A STREET PORTION SITUATED ON THE ^{c/o} THEO-BEN GURIRAB AND MOSES //GAROEB STREETS**
(C/M 2012/03/29 - G 4/1/1 (13))

RESOLVED:

- (a) That Messrs Stacks Property Thirty Seven CC be informed that their application to acquire the street portion situated on the corner of Theo-Ben Gurirab and Moses //Garoeb Streets is turned down; but be advised to participate by submitting a bid once the sale of the portion is advertised.
- (b) That Messrs Stacks Property Thirty Seven CC be informed to ensure that their development plans for the erven belonging to Messrs TransNamib Holdings provide sufficient parking as required in terms of the Town Planning Amendment Scheme.
- (c) That the street portion situated on the corner of Theo-Ben Gurirab and Moses //Garoeb Streets be rezoned.

11.1.7 **APPLICATION BY MESSRS NAMIB DESERT INDUSTRIES TO LEASE A SITE AT THE INFORMAL BRICK MAKERS' AREA**
(C/M 2012/03/29 - M 607, H 5)

RESOLVED:

- (a) That Mr A Naibab of Messrs Namib Desert Industries be offered a 1 000m² site at the informal brick making area in Mondesa for the purpose of making aluminium and mild steel products; on condition that no permanent structures be constructed and that he will be responsible for all other cost such as electrical installation, etc.
- (b) That the following terms and conditions are applicable:
 - (i) *That the lease period be five (5) years at a rental amount of N\$0.24/m² as per 2011/2012 financial year budget plus 15% VAT, with 10% annual escalation on 1st July 2012, and annually thereafter.*
 - (ii) *That the lease is terminable by either party giving or receiving three (3) months notice.*
 - (iii) *That Council reserves the right to consider the cancellation of the lease if valid objections from the public are received.*
 - (iv) *That the lessee commences with production within six (6) months from the date of allocation, failing which the lease shall be terminated.*

- (v) *That the performance of the lessee be monitored and the lease be reviewed after two (2) years.*
 - (vi) *That the General Manager: Corporate Services and Human Resources submits a performance assessment report to the Management Committee after two (2) years of operation.*
 - (vii) *That the lessee's shall indemnify and keep Council indemnified during the full period of the agreement against possible claims, which may arise from the use of the leased area.*
 - (viii) *That no subletting be allowed.*
 - (ix) *That a deposit equal to two month's rental be levied.*
- (c) That, since the site is located on undivided townlands, Ministerial approval be applied for in terms of section 30 (1)(t) of the Local Authorities Act, Act 23 of 1992, as amended to lease a 1 000m² site to Messrs Namib Desert Industries.
- (d) That the General Manager: Corporate Services and Human Resources invites proposals for the remaining two (2) vacant sites at the informal brick making area in Mondesa.

11.1.8 **AMENDMENT OF QUOTED SECTION NUMBER:**
MESSRS MORIA CONGREGATIONS OF AFRICA (SWAKOPMUND BRANCH)

(C/M 2012/03/29 - M 1898, I 1/1/5)

RESOLVED:

That point (a) of Council's resolution passed on 29 February 2012 under item 11.1.8 be **repealed**:

~~(a) That Council's intention to acquire Erf 1898, Mondesa be advertised in terms of section 63 of the Local Authorities Act, Act 23 of 1992 as amended at Council's cost.~~

and be **replaced** with the following:

- (a) That Ministerial approval be applied for in terms of section 64 of the Local Authorities Act, Act 23 of 1992, as amended to purchase Erf 1898, Mondesa from Messrs Moria Congregations of Africa (Swakopmund Branch) (The National Council of the Moria Congregations of Africa).

11.1.9 **AMENDMENT OF QUOTED SECTION NUMBER:**
MESSRS ASSEMBLIES OF GOD

(C/M 2012/03/29 - E 4056, M 1898, H 1/10/1)

RESOLVED:

That point (c) of Council's resolution passed on 29 February 2012 under item 11.1.9 be **repealed**:

~~(c) That Council's intention to acquire Erf 4056, Swakopmund be advertised in terms of section 63 of the Local Authorities Act, Act 23 of 1992 as amended at Council's cost.~~

and be **replaced** with the following:

- (a) That Ministerial approval be applied for in terms of section 64 of the Local Authorities Act, Act 23 of 1992, as amended to purchase Erf 4056, Swakopmund from Messrs Assemblies of God.

11.1.10 **PENALTIES FOR LATE COMPLETION / SUPPLY AND DELAY ON CONTRACTS**

(C/M 2012/03/29 - D 16)

RESOLVED:

That 0.0007% (1/14%) of the contract value to the maximum amount of N\$10 000.00 per day be applicable for late completion of contracts and or late delivery of goods and services.

11.1.11 **PROVISION OF NEW TRAFFIC LIGHTS: INTERSECTIONS OF MOSES //GAROEGB AND MANDUME YA NDEMUFAYO AVENUE; VREDE REDE AND RAKOTOKA STREETS AND DANIEL KAMHO AVENUE AND SMITH STREET**

(C/M 2012/03/29 - N 8/15/1)

RESOLVED:

(a) That traffic lights be provided at the following intersections:

- *Moses //Garoeëb Street and Mandume Ya Ndemufayo Avenue*
- *Vrede Rede and Rakotoka Streets*
- *Daniel Kamho Avenue and Smith Street*

(b) That the necessary budgetary provision to the amount of N\$1 050 000.00 be made in the next financial year (2012 / 2013) to cater for the above expenses.

11.1.12 **APPLICATION TO UTILIZE THE SWAKOPMUND MOLE BEACH AREA FOR THE INTERNATIONAL NAMIBIAN OPEN BEACH VOLLEYBALL CHAMPIONSHIPS**

(C/M 2012/03/29 - N 7/2/1)

RESOLVED:

- (a) That the permission granted to Messrs Namibia Volleyball Federation to lease the main beach area from 21-25 March 2012 at the cost of N\$425.00 plus a refundable deposit of N\$357.50 be condoned.
- (b) That Messrs Namibia Volleyball Federation be responsible for keeping the area clean at all times.
- (c) That Council be indemnified against any claims that may arise from using the area (indemnity form to be attached, signed and returned to the Municipality).
- (d) That the area be restored to its original condition after the event and to the satisfaction of the Health Services Department.
- (e) That sound be restricted to the immediate surrounding. On receipt of any complaints due to noise or misbehaviour, the use of the area will be cancelled immediately.
- (f) That the applicant be informed that public toilets are available on site, but the applicant must contact a private supplier who can provide them with additional portable ablution facilities.
- (g) That Messrs Namibian Volleyball Federation must arrange for refuse bins and the removal thereof afterwards (cost per bin N\$15.00 + 15% VAT and removal = N\$357.5 + 15% VAT).
- (h) That the General Manager: Community Development Services ensures that the activities of Messrs Namibian Volleyball Federation do not interfere with the swimmers at the beach.

11.1.13 **PROPOSAL: COMMUNITY CULTURAL TOURIST CENTRE**
(C/M 2012/03/29 - M 4354, H 1/12)

RESOLVED:

That the proposal by Mr H Nghidipaya of Messrs Hafeni Cultural Tours to enter into a partnership with the Municipality of Swakopmund in order to revive the Mondesa stalls by turning them into a Community Cultural Tourist Centre be approved.

11.1.14 **MESSRS RÖSSING URANIUM LIMITED: PURCHASE OF ERF 5370, SWAKOPMUND**
(C/M 2012/03/29 - E 5370)

RESOLVED:

- (a) That the offer of Messrs Rössing Uranium Ltd's be accepted and that Council purchases Erf 5370 (a portion of Erf 2811), Swakopmund for N\$1 184 100.00 plus the transfer cost which will amount to approximately N\$27 227.50.
 - (b) That Ministerial approval be applied for in terms of section 64 of the Local Authorities Act, Act 23 of 1992, as amended to purchase Erf 5370, (a portion of Erf 2811), Swakopmund from Messrs Rössing Uranium Ltd.
 - (c) That the future use of Erf 5370 (a portion of Erf 2811), Swakopmund be determined at a later stage.
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11.1.15 **EXTERNAL AUDIT FOR THE FINANCIAL YEAR 2010 / 2011**
(C/M 2012/03/29 - D 11)

RESOLVED:

- (a) That the report of the Auditor General for the Financial Year 2010 / 2011 in terms of Section 87 (1) (3) (a) of the Local Authorities Act (Act 23 of 1992) be noted.
 - (b) That the General Manager: Finance and Acting General Manager: Engineering Services investigates and report back to Management Committee within three (3) months on the possible contributing factors to the water losses.
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11.1.16 **APPROVAL OF AMENDMENT SCHEME NO. 51**
(C/M 2012/03/29 - G 3/2/2/2)

RESOLVED:

- (a) That Amendment Scheme No. 51 as submitted by Messrs Elmarie du Toit Town Planning Consultants on behalf of their clients be approved.
 - (b) That Messrs Elmarie du Toit Town Planning Consultants be informed to submit Amendment Scheme 51 to the Ministry of Regional and Local Government, Housing and Rural Development for approval by the Honourable Minister.
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11.1.17 APPROVAL OF AMENDMENT SCHEME NO. 52

(C/M 2012/03/29 - G 3/2/2/2)

RESOLVED:

- (a) That Amendment Scheme No. 52 as submitted by Messrs Urban Green CC on behalf of their clients be approved.
- (b) That Messrs Urban Green CC be informed to submit Amendment Scheme No. 52 to the Ministry of Regional and Local Government, Housing and Rural Development for approval by the Honourable Minister.

11.1.18 APPLICATION FOR PERMISSION TO OPERATE A PLACE OF INSTRUCTION

(C/M 2012/03/29 - G 2 (14))

RESOLVED:

- (a) That the application by Mr J van Heerden t/a Gecko Laboratories Swakopmund for permission to operate a place of instruction on Farm 179 not be approved.
- (b) That Mr J van Heerden be informed of his right to appeal (in terms of Clause 8 of the Swakopmund Town Planning Scheme) to the Minister, within 28 days of this notice against Council's decision, provided that written notice of such an appeal shall be given to the Ministry, as well as the Council within the said period.

11.1.19 OLD AND REDUNDANT ITEMS/ EQUIPMENT: COMMUNITY DEVELOPMENT SERVICES - RESTCAMP

(C/M 2012/03/29 - N 7/3/2, L 2)

RESOLVED:

- (a) That the writing off and selling of the following old and redundant vehicles, equipment and materials at the next public auction be condoned:

<i>Fleet No.</i>	<i>Reg No.</i>	<i>Make</i>	<i>Model</i>	<i>Reason</i>
0007	N366S	Mazda S/W	1995	Old and costly
154	N10139S	Toyota Venture	1998	Old and costly
0048	N 2766 S	Corsa	2003	Old and Costly

Materials / Equipment:

<i>Quantity</i>	<i>Description</i>
42	Single Mattresses
312	Duvets covers
430	Fitted sheets
24	Semi Sofas
28	Chairs covers
5	Coffee tables
2	Side tables
4	Corner tables
74	Chairs
11	Fridges
8	Geysers
23	Hot plates

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above mentioned redundant vehicles, equipment and materials.
- (c) That the following items be retained for donation to victims of shack/ house fires.

<i>Quantity</i>	<i>Description</i>
50	Single Mattresses
30	Blankets
50	Duvets covers
50	Fitted sheets
50	Chairs

11.1.20 **WRITING OFF: TOYOTA HINO COMPACTOR TRUCK - N 4135 S**
(C/M 2012/03/29 - L 6)

RESOLVED:

- (a) That the writing off and selling of the Toyota Hino Compactor truck N 4135 S at the next public auction be condoned.
- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the Toyota Hino Compactor truck N 4135 S.

11.1.21 **INTERVIEWS ATTENDED BY COUNCILLORS**
(C/M 2012/03/29 - B 1/8)

RESOLVED:

- (a) That Council's resolution of 30 July 2009 under item 6.1.3, which reads as follows:
 - (b) *That the following be included in the policy - Before interviews for vacancies in Paterson C band are held, confirmation be obtained by the Chief Executive Officer from the Management Committee if members of the committee wish to attend such interviews.*

be repealed and be discontinued with immediate effect.
- (b) That Councillors be notified via email/ in writing to voluntarily attend interviews as observers for Paterson A-C bands.

11.1.22 **ADDITIONAL STAFF MEMBERS FOR THE CLEANSING SECTION OF THE HEALTH SERVICES DEPARTMENT**
(C/M 2012/03/29 - B 1/1/6)

RESOLVED:

- (a) That the proposed eight (8) new positions of Compactor Assistants and one Driver Supervisor as per the organogram (on file) be approved.
 - (b) That funds be provided for the appointment of the proposed positions in the Cleansing Section of the Health Services Department's Operational Budget in the 2012/2013 Financial Year.
 - (c) That current Street Cleaners be given an opportunity to apply for the new Compactor Assistant positions and that the vacant Street Cleaner positions be filled by PPP groups.
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- 11.1.23 **CREATION OF A NEW POSITION: ARCHIVES ASSISTANT IN THE CORPORATE SERVICES AND HUMAN RESOURCES DEPARTMENT**
(C/M 2012/03/29 - B 1/1/2)

RESOLVED:

- (a) That the creation of the new position of an Archives Assistant in the Corporate Services and Human Resources Department be approved.
- (b) That provision be made in the 2012/2013 Operational Budget for the appointment of an Archives Assistant in the Corporate Services and Human Resources Department and that the appointment be done in terms of Council's policy.
- (c) That the job description be submitted to Management Committee for approval.

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- 11.1.24 **NEW POSITION: ADDITIONAL PROPERTY OFFICER IN THE CORPORATE SERVICES AND HUMAN RESOURCES DEPARTMENT**
(C/M 2012/03/29 - B 1/1/2)

RESOLVED:

- (a) That the creation of an additional position of Property Officer in the Corporate Services and Human Resources Department as per the job description (on file) be approved.
- (b) That a contract worker be appointed if and when necessary to assist with the workload.
- (c) That provision be made in the 2013/2014 Operational Budget for the appointment in accordance with Council's recruitment policy of an additional Property Officer in the Corporate Services and Human Resources Department.

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- 11.1.25 **REQUEST FOR SPONSORSHIP: 7th MATHEMATICS CONGRESS**
(C/M 2012/03/29 - D 5)

RESOLVED:

- (a) That an amount of N\$20 000.00, in kind, be sponsored to the 7th National Mathematics Congress.
 - (b) That the funds be defrayed from the Mayoral Development Fund Vote 960120408709 where N\$367 076.36 is available.
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11.1.26 **INVITATION TO NALASRA GAMES 2012 IN TSUMEB**
(C/M 2012/03/29 - J 10/1)

During the discussion of this item Councillor P V Steinkopff expressed concern regarding the special leave granted to staff members to attend the NALASRA games to be hosted in Tsumeb from 23-26 May 2012. He stated that it will be costly for Council to release all the staff. It was:-

RESOLVED:

- (a) That the concerns expressed by Councillor P V Steinkopff regarding the granting of special leave to staff members of the Swakopmund Municipal Sport and Social Club to attend the NALASRA games in Tsumeb be noted .
- (b) That permission be granted to members of the Swakopmund Municipal Sport and Social Club to participate in the Namibian Local Authority Sports and Recreation Association (NALASRA) Games, which will be hosted in Tsumeb from 23 - 26 May 2012.
- (c) That the Committee of the Swakopmund Municipal Sport and Social Club proceed with preparations and organisation for this event.
- (d) That special leave for three (3) days (22nd and 24th May 2012) to the selected staff members (Club members) to participate in the NALASRA games from 23 - 26 May 2012 in Tsumeb be approved.
- (e) That Councillor U Kaapehi accompanies the Swakopmund Municipal Sports and Social Club to the NASLARA Games in Tsumeb and that the cost for travelling and accommodation be paid from Conference Expenses Vote 100510206500 where N\$56 000.00 available.
- (f) That the General Manager: Corporate Services and Human Resources compiles a policy to address the issue of special leave granted to staff members attending / participating sport events.

11.1.27 **NHE HOUSING SCHEME SURETYSHIP AGREEMENT**
(C/M 2012/03/29 - C 3/1)

RESOLVED:

- (a) That an agreement be entered into between Messrs National Housing Enterprise and Council for collateral investments as guarantee for housing loans granted to Municipal staff members.
 - (b) That whenever a staff member resigns from Council's service, the financial institution with whom Council has a surety agreement be notified within 30 days.
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11.1.28 **OLD AND REDUNDANT ITEMS/EQUIPMENT: ENGINEERING SERVICES DEPARTMENT – WORKS SECTION**

(C/M 2012/03/29 - N 10/1, L 5)

RESOLVED:

- (a) That the following old and redundant vehicles, equipment and materials be written off and sold at the next public auction.

Vehicles:

<i>Fleet No.</i>	<i>Reg. No.</i>	<i>Make</i>	<i>Model</i>
<i>S20M</i>	<i>N11807S</i>	<i>M/Benz Water Tanker</i>	<i>2000</i>
<i>S29M</i>	<i>N2698S</i>	<i>Hino Truck</i>	<i>1988</i>
<i>S14M</i>	<i>N3446S</i>	<i>Bomag Road Roller</i>	<i>1980</i>
<i>S178M</i>	<i>N3625S</i>	<i>Massey Furgasson Tractor</i>	<i>1979</i>
<i>S65M</i>	<i>N4022S</i>	<i>Toyota LDV-Wooden Load box</i>	<i>1990</i>
<i>S55M</i>	<i>None</i>	<i>Bomag Drum Roller</i>	<i>None</i>
<i>S79M</i>	<i>None</i>	<i>Walk Behind Mower</i>	<i>None</i>

Materials/Equipment:

<i>Description</i>
<i>Old Rota-vator</i>
<i>Old Aluminium irrigation pipes and fittings</i>
<i>Old and broken shovels, rakes & garden forks</i>
<i>Assorted tyres & rims: (a) 285/70 R19.5 (truck)</i>
<i>(b) 1100 x 20 (Road Roller)</i>
<i>(c) 750 x R16 (Trailer)</i>

- (b) That the Chief Executive Officer and the Chairperson of the Management Committee determine the upset prices for the above mentioned redundant vehicles, equipment and materials.

The meeting adjourned at 20H00

Minutes confirmed on: 26 April 2012

Alderwoman R //Hoabes
CHAIRPERSON

E U W Demasius
CHIEF EXECUTIVE OFFICER

AG/-